

TOWN OF EMPIRE
30 East Park Avenue –P.O. Box 100 Empire CO 80438-0100
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Board of Trustees

June 16, 2020

1. Call to Order

The meeting was called to order at 6:50 PM.

The meeting was held through Zoom – a web-based video conferencing platform. It took several minutes to confirm that everyone could see and hear the meeting.

2. Roll Call

Present: Mayor Wendy Koch, Trustee Sue Hauser, Trustee Linda Robertson, Trustee Lisa Kunze, Trustee Michael Ellington, Town Attorney Brandon Dittman, Police Chief John Stein, Town Clerk Jeannette Piel. Trustee Denise Tennant joined the meeting in person at 6:58 pm.

Absent: Trustee Richard McClellan – Trustee McClellan was having technical difficulties and could not sign into the Zoom Meeting.

A quorum was present at the meeting.

3. Approval of Agenda

A discussion about having a Town-wide Garage Sale was added to the agenda as #11.

TRUSTEE ROBERTSON MOTIONED TO APPROVE THE AMENDED AGENDA FOR JUNE 16, 2020, TRUSTEE HAUSER PROVIDED THE SECOND AND ALL WERE IN FAVOR.

4. Approval of Minutes

TRUSTEE HAUSER MOTIONED TO APPROVE THE MINUTES FOR MAY 19, 2020, TRUSTEE ROBERTSON PROVIDED THE SECOND AND ALL WERE IN FAVOR.

5. Approval of May Bills

TRUSTEE KUNZE MOTIONED TO APPROVE THE BILLS FOR THE MONTH OF MAY 2020, TRUSTEE HAUSER PROVIDED THE SECOND AND ALL WERE IN FAVOR.

6. Oaths of Office

Trustee Lisa Kunze and Trustee Michael Ellington read the Oath of Office and were sworn in as Empire Board Trustees.

Trustee Tennant joined the meeting in person at 6:58 pm.

7. Appointment to Planning Commission

Lorray Singmaster was appointed as a member of the Planning Commission.

8. Resolution 20-12 – A Resolution of The Town of Empire, Colorado Modifying and Extending the COVID-19 Local Disaster Emergency Declaration

The emergency resolution was extended for another thirty days.

TRUSTEE ROBERTSON MOTIONED TO APPROVE RESOLUTION 20-12: A RESOLUTION OF THE TOWN OF EMPIRE, COLORADO MODIFYING AND EXTENDING THE COVID-19 LOCAL DISASTER EMERGENCY DECLARATION, TRUSTEE KUNZE PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, AND ALL WERE IN FAVOR. Effective immediately.

9. First Reading of Ordinance 260 - An Ordinance of The Town of Empire, Colorado Authorizing the First Amendment to The Lease Agreement Between the Town of Empire and Guanella Pass Brewing Company in Accordance with C.R.S. § 31-15-713.

TRUSTEE HAUSER MOTIONED TO APPROVE ORDINANCE 260 - AN ORDINANCE OF THE TOWN OF EMPIRE, COLORADO AUTHORIZING THE FIRST AMENDMENT TO THE LEASE AGREEMENT BETWEEN THE TOWN OF EMPIRE AND GUANELLA PASS BREWING COMPANY IN ACCORDANCE WITH C.R.S. § 31-15-713, TRUSTEE TENNANT PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, AND ALL WERE IN FAVOR. The Ordinance was approved on First Reading, a second reading and public hearing will be held at the next board meeting on July 21st, and a notice of the public hearing will be published in the newspaper on July 8th.

10. First Amendment to the 2020 Lease Agreement with Guanella Pass Brewing Company. The Lease Amendment did not need to be a separate agenda item, as it was included in item #9, Ordinance 260.

11. Town Garage Sale. Trustee Robertson suggested having a Town Garage Sale. After discussing the timing and work needed to plan the event, it was decided that the town did not have enough time to plan and hold the town garage sale before the town clean up day. A future date will be discussed at the next board meeting in July.

12. Main Street Repairs – asking for three bids for street repair. The town needs to collect three bids for the street repair job. Attorney Dittman suggested using BidNet Direct, a State-wide website designed for municipalities to solicit bids for town projects.

13. Public Comment. No Public Comment

14. Reports

- Police:
 - Chief Stein provided a monthly report with stats and updates.
 - Town Clean-up day – we are getting three large dumpsters from Timberline. Terry Gray and Michal Fagrelus will have the truck and Front-End Loader to assist with large items. Chief Stein and Officer Lorenz have been issuing warnings with a letter on the back with highlights from Ordinances 253, 254, and 255. Both officers have also been explaining the warning and citation process to residents and landlords.
 - Narcan Grant – The Police Department has received Narcan to combat opioid overdoses, and will have it available in both Police vehicles, the Police Office, and Town Hall.
 - North Main – The town is having issues with parking, OHV's, and speeding. Most of the activity is a County issue. Chief Stein will continue to look into solutions.

- Chief Stein gave an overview of the new State Law requirements that were passed in the Senate. There will be many new requirements for record keeping, body cams, training, equipment, etc.
- Trustee Kunze commended Chief Stein and the Police Department for their work in the Town of Empire.
- Mayor:
 - The Sensus reading unit for the water meters is still being repaired. The Town cannot collect data until the unit is returned and in working order.
- Attorney:
 - Attorney Dittman also reiterated some of the changes that will take place from the new State Law requirements for law enforcement.
 - More research needs to be done for the parcel of land being considered for a Marijuana drive through dispensary.
- Admin: No Report.
- Town Hall:
 - FoCC Adopt-a-Highway is scheduled for the 3rd Saturday in Jun, Jul, Aug, and Sep.
 - Clear Creek County Heritage Festival is canceled.
 - Food Bank will run until the end of June.
 - MHJC, July 25th – Aug 1st, they are not holding the national event, only the local chapter will attend.
 - Devil on the Divide, Sep 12th, Stacy Todd is monitoring the restrictions and hopes to still hold the event.
- Parks and Recreation: No Report.
- Streets and Maintenance: The town put road base in three places.
- Water/Wastewater: The Green Shed is close to being completed, which will clear the current water violations we continue to receive.
- CCEDC: No Report.
- CDOT: The Westbound toll-lane project is ahead of schedule and will probably be done in October or November.

15. Adjourn the Meeting

TRUSTEE HAUSER MOTIONED TO ADJOURN THE MEETING, TRUSTEE TENNANT PROVIDED THE SECOND, AND ALL WERE IN FAVOR.

The meeting was adjourned at 7:49 PM.

Wendy Koch
(mayor)

J Paul
(town clerk)