

TOWN OF EMPIRE  
30 East Park Avenue – P.O. Box 100 Empire CO 80438-0100  
303/569-2978 – 303/569-2282 fax

**Board of Trustees**

July 21, 2020

**1. Call to Order**

The meeting was called to order at 6:32 PM.

The meeting was held through Zoom – a web-based video conferencing platform. It took several minutes to confirm that everyone could see and hear the meeting.

**2. Roll Call**

**Present:** Mayor Wendy Koch, Trustee Sue Hauser, Trustee Denise Tennant, Trustee Richard McClellan, Trustee Linda Robertson, Trustee Lisa Kunze, Trustee Michael Ellington, Town Attorney Brandon Dittman, Police Chief John Stein, Town Clerk Jeannette Piel.

**A quorum was present at the meeting.**

**3. Approval of Agenda**

**TRUSTEE ROBERTSON MOTIONED TO APPROVE THE AGENDA FOR JULY 21, 2020, TRUSTEE HAUSER PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.**

**4. Approval of Consent Agenda.** These items will be approved collectively with one vote.

**Minutes June 16, 2020**

**Bills June**

**TRUSTEE MCCLELLAN MOTIONED TO APPROVE THE CONSENT AGENDA FOR JULY 21, 2020, TRUSTEE TENNANT PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.**

**5. Announcement:** Designating the Town Website ([www.TownOfEmpire.Colorado.Gov](http://www.TownOfEmpire.Colorado.Gov)) as the public place for posting all notices. As a courtesy, notices will continue to be posted on the door of Town Hall and the Town's Post Office bulletin board. Open Meeting Law states that the public place for posting notices shall be designated annually at the first meeting of each calendar year, so it can be read into the Town record.

**6. Resolutions:**

a. **Resolution 20-13 – A Resolution of The Town of Empire, Colorado Modifying and Extending the COVID-19 Local Disaster Emergency Declaration**

The emergency resolution was extended for another thirty days.

**TRUSTEE MCCLELLAN MOTIONED TO ADOPT RESOLUTION 20-13: A RESOLUTION OF THE TOWN OF EMPIRE, COLORADO MODIFYING AND EXTENDING THE COVID-19 LOCAL DISASTER EMERGENCY DECLARATION, TRUSTEE ROBERTSON PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED. Effective immediately.**

**b. Resolution 20-14 - A Resolution of The Town of Empire, Colorado Ratifying a Contractual Agreement with Intellichoice, Inc. D/B/A Eforce for Software Necessary for Municipal Policing**

**TRUSTEE MCCLELLAN MOTIONED TO ADOPT RESOLUTION 20-14: A RESOLUTION OF THE TOWN OF EMPIRE, COLORADO RATIFYING A CONTRACTUAL AGREEMENT WITH INTELICHOICE, INC. D/B/A EFORCE FOR SOFTWARE NECESSARY FOR MUNICIPAL POLICING, TRUSTEE HAUSER PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.**

Effective immediately.

**7. Ordinances:**

**a. Recommendation to the board from the Planning Commission. First Reading of Amended Ordinance 231 – An Ordinance of the Board of Trustees for the Town of Empire, Colorado Regulating Off-Highway Vehicles.**

Trustee Hauser discussed the original Ordinance and the need to add some regulations and require permits. If adopted, we will put the permit application online.

**TRUSTEE MCCLELLAN MOTIONED TO APPROVE THE FIRST READING OF ORDINANCE 231 – AN ORDINANCE OF THE BOARD OF TRUSTEES FOR THE TOWN OF EMPIRE, COLORADO REGULATING OFF-HIGHWAY VEHICLES., TRUSTEE KUNZE PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, SIX WERE IN FAVOR, TRUSTEE HAUSER ABSTAINED, MOTION PASSED.**

A Second Reading and Public Hearing will be held at the next Board of Trustees Meeting on August 18, 2020.

**b. Public Hearing was opened. Second Reading and Public Hearing of Ordinance 260 - An Ordinance of The Town of Empire, Colorado Authorizing the First Amendment to The Lease Agreement Between Pursuant the Town of Empire and Guanella Pass Brewing Company in Accordance with To C.R.S. § 31-15-713.**

**TRUSTEE KUNZE MOTIONED TO ADOPT ORDINANCE 260 - AN ORDINANCE OF THE TOWN OF EMPIRE, COLORADO AUTHORIZING THE FIRST AMENDMENT TO THE LEASE AGREEMENT BETWEEN PURSUANT THE TOWN OF EMPIRE AND GUANELLA PASS BREWING COMPANY IN ACCORDANCE WITH TO C.R.S. § 31-15-713., TRUSTEE ROBERTSON PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED. Effective 30 days after publication.**

**8. Main Street Repairs.** The Board discussed the four bids that were received to decide who is awarded the job.

**TRUSTEE KUNZE MOTIONED TO AWARD THE BID TO APC CONSTRUCTION CO LLC FOR \$34,740.00, TRUSTEE HAUSER PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.**

Clerk Piel will post the awarded job on BidNet Direct, Mayor Koch will proceed with

contract negotiation and scheduling, the Town will start the job as soon as possible, and the Board will Ratify the contract at the next board meeting after the contract is signed.

## **9. Public Comment.** No Public Comment

## **10. Reports**

- Police:
  - Congratulations to the Police Department for a very successful Town Clean Up Day, and thank you to the officers, staff, and volunteers for all the work involved in making it a success.
  - Chief Stein provided a Monthly report with stats and updates.
  - COVID drive-through mobile testing in Empire at the ball fields, July 23<sup>rd</sup>, 12:30 – 2 pm.
  - Clear Creek County Mask Requirement - We already have Town Ordinances that cover enforcement.
  - Clear Creek County Fire Restrictions – Clear Creek County is changing their Ordinance for following Fire Restriction; the Town will wait for the new County Ordinance and model a local Ordinance to follow the County guidelines. The Town does not have to follow restrictions for unincorporated Clear Creek County.
  - National Night Out was scheduled for October 6<sup>th</sup>, not confirmed.
  - Application for new finger printing system – waiting for codes.
- Mayor: Discussed upcoming change in liquor license for Guanella Pass Brewing Company. Also discussed a possible emergency board meeting if liquor license and/or the paving contract are completed quickly, and we could approve either one earlier than the next Board Meeting.
- Attorney:
- Admin:
  - Website migration to a new platform with new URL: [www.TownOfEmpire.Colorado.Gov](http://www.TownOfEmpire.Colorado.Gov). The previous URL will still work as well, and the Town will start listing the new website on Town publications.
  - The Town will hold a photo contest in August for photos to be used on the Town website and Facebook sites. There will be a prize of a \$25.00 Visa gift card for two photos. Requesting panoramic photos of the Town and surrounding area, artistic photos of the streets and businesses, and local wildlife. All artists will receive credit for their photos if they are used. Details will be in the August newsletter.
- Town Hall: Events
  - FoCC Adopt-a-Highway is scheduled for the 3<sup>rd</sup> Saturday in Aug, and Sep.
  - MHJC, July 25<sup>th</sup> – Aug 1<sup>st</sup>, they are not holding the national event, only the local chapter will attend.
  - Town Garage Sale – September 4 & 5. We are hosting a Town-Wide Garage Sale on Friday & Saturday of Labor Day Weekend. The Town will advertise in the Clear Creek Courant and supply signs at each end of town.
- Parks and Recreation:

- Mowing at the Dog Park: Trustee Ellington and Trustee McClellan are covered by the Town insurance to mow.
- The Town is trying to let the grass grow and fill in at the ball fields, so it is a better venue for events.
- Streets and Maintenance:
- Water/Wastewater: The Chlorine Injection Point Building (Green Shed) will be operational in a couple of days.
- 2020 Census: Enumerators will start going door-to-door at the end of the month.
- CCEDC: Loans are available for local businesses.
- CDOT: There will be paving on US 40.
- Planning Commission: The next meeting of the Planning Commission is July 29th, 2020, at 6:30 pm. This is an in-person meeting with remote access to the public.


**11. New Business.** No New Business

**12. Adjourn the Meeting**

**TRUSTEE HAUSER MOTIONED TO ADJOURN THE MEETING, TRUSTEE ROBERTSON PROVIDED THE SECOND, ALL WERE IN FAVOR, MOTION PASSED.**

The meeting was adjourned at 7:47 PM.

  
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(mayor)

  
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(town clerk)