

TOWN OF EMPIRE
30 East Park Avenue – P.O. Box 100 Empire CO 80438-0100
303/569-2978 – 303/569-2282 fax

Board of Trustees
October 20, 2020

1. Call to Order

The meeting was called to order at 6:32 PM.

The meeting was held through Zoom – a web-based video conferencing platform. It took several minutes to confirm that everyone could see and hear the meeting.

2. Roll Call

Present: Mayor Wendy Koch, Trustee Denise Tennant, Trustee Linda Robertson, Trustee Lisa Kunze, Trustee Michael Ellington, Town Attorney Brandon Dittman, Police Chief John Stein, Town Clerk Jeannette Piel.

Absent: Mayor Pro-Tem Sue Hauser.

A quorum was present at the meeting.

3. Approval of Agenda

TRUSTEE ROBERTSON MOTIONED TO APPROVE THE AGENDA FOR OCTOBER 20, 2020, TRUSTEE TENNANT PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.

4. Approval of Consent Agenda. These items will be approved collectively with one vote.

Minutes Regular Meeting September 15, 2020

Minutes Water Training Session September 21, 2020

Minutes Budget Workshop October 15, 2020

Bills September

Resolution 20-19 - A Resolution of the Town of Empire, Colorado Modifying and Extending the COVID-19 Local Disaster Emergency Declaration.

TRUSTEE KUNZE MOTIONED TO APPROVE THE CONSENT AGENDA FOR OCTOBER 20, 2020, TRUSTEE TENNANT PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.

5. Ordinances:

- a. **Second Reading and Public Hearing of Amended Ordinance 231 – An Ordinance of the Board of Trustees for the Town of Empire, Colorado Regulating Off-Highway Vehicles. (revisited)**

There was no public comment.

TRUSTEE ROBERTSON MOTIONED TO APPROVE THE SECOND READING OF ORDINANCE 231 – AN ORDINANCE OF THE BOARD OF TRUSTEES FOR THE TOWN OF EMPIRE, COLORADO REGULATING OFF-HIGHWAY VEHICLES, TRUSTEE TENNANT PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.

6. Resolutions:

- a. **Resolution 20-20 - A Resolution of The Town of Empire, Colorado to Set Fees, for a Permit for the Use of OHV's Within the Limits of the Town of Empire as Permitted by Ordinance 231 as Amended.**

TRUSTEE ROBERTSON MOTIONED TO ADOPT RESOLUTION 20-20: A RESOLUTION OF THE TOWN OF EMPIRE, COLORADO TO SET FEES, FOR A PERMIT FOR THE USE OF OHV'S WITHIN THE LIMITS OF THE TOWN OF EMPIRE AS PERMITTED BY ORDINANCE 231 AS AMENDED, TRUSTEE TENNANT PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.

7. Announcement: Designating Signers on all Town Bank Accounts

The Town of Empire will designate Mayor Wendy Koch and Mayor Pro-Tem Sue Hauser as bank account signers and Town Clerk Jeannette Piel will have full account access at the following institutions: Chase, Evergreen National Bank, and ColoTrust.

8. Christmas Celebration Discussion: Saturday, December 12th, 3-4 pm at Theobald Park

The Town will host a "Santa's Drive-Through" giving Walmart Gift Vouchers as presents, and Friends of Clear Creek is helping to collect donations and decorate outside.

9. Church Repairs Discussion

Lisa, Wendy, Michael, and Linda will form a committee to look at possibilities for the church and schoolhouse repairs and renovations.

10. Budget Discussion

The Board will hold another Budget Workshop on Monday, October 26th, 2020 at 6 pm at Town Hall.

11. Public Comment:

Tom Harvey, VP of CCMRD asked the Town of Empire to consider annexing and taking over the PAWS park just west of town on HWY 40.

12. Reports

- Police:
 - Chief Stein provided a Monthly report with stats and updates.
 - Chief Stein was awarded a grant for the Bulletproof Vest Partnership (BVP) solicitation.
 - E-Force is up and running.
 - Empire Officers and Reserve Officers helped in Grand County with Roadblocks for the fires, and this brings money to the Town.
 - Clear Creek County is in a Stage 3 Fire Ban.
- Mayor:
 - There is an open position on the Board of Trustees and on the Planning Commission.

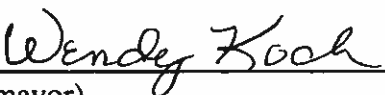
- **Attorney:** Attorney Dittman discussed his findings on what could and could not be reimbursed through the Corona Virus Relief Fund. Waived fees, later water payments, and late fees cannot be reimbursed.
- **Admin:**
 - The Photo Contest winners were announced: 1st Place, Jess Garcia; 2nd Place, Bob Wise
 - Cirsa Audit – The Town received the audit report and is able to make all the required repairs.
 - Remember to Vote!
- **Parks and Recreation:** The bathrooms at Minton Park have been locked for the winter, and the sprinklers will be shut off the first week in November.
- **Water/Wastewater:**
 - The Town is continuing to activate water meters.
 - The water gate repair will be Wednesday October 28th, 2020.
- **CDOT:** The westbound lane is very close to completion, ahead of schedule.
- **Planning Commission:**
 - All Planning Commission meetings are in-person meetings with remote access.
 - The next meeting of the Planning Commission is October 28th, 2020, at 6:30 pm. This is a joint meeting of the Planning Commission and the Board of Trustees to hold a Public Hearing to consider a Conditional Use Permit for a Short-Term Rental at 38 East Mountain Avenue, Empire Colorado.
 - The Planning Commission is holding a Master Plan Workshop on Thursday, November 5th, 2020 at 5:30 pm.
 - The Planning Commission will not hold their regularly scheduled meetings in November and December, and instead will hold a combined meeting on Wednesday, December 2nd, 2020 at 6:30 pm.

12. New Business: no new business


13. Adjourn the Meeting

TRUSTEE KUNZE MOTIONED TO ADJOURN THE MEETING, TRUSTEE ELLINGTON PROVIDED THE SECOND, ALL WERE IN FAVOR, MOTION PASSED.

The meeting was adjourned at 7:38 PM.



 (mayor)



 (town clerk)