

Meeting Agenda
November 17, 2020 ~ 6:30 pm
Remote Meeting using the Zoom Platform
<https://us02web.zoom.us/j/88575566160?pwd=SDNDTEExNMEZOM2dwZFB4Uy9JVzU4QT09>
Meeting ID: 885 7556 6160
Passcode: 343976

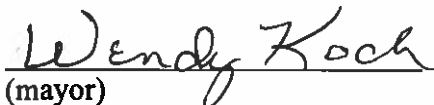
If you would like to address The Board of Trustees at this meeting, please place your name on the sign-up sheet or indicate that through the chat function on the online Meeting Platform. You will be recognized to speak during the "Public Comment" portion of the agenda. Discussion is limited to 5 minutes and please address your comments to the Board. Thank you for your cooperation.

1. **Call Meeting to Order**
2. **Roll Call** – The Empire Board of Trustees requires a simple majority of four trustees present at the meeting for a quorum.
3. **Approval of Agenda**
4. **Consent Agenda:** These items will be approved collectively with one vote.
 - a. **Approval of Minutes from October Regular Meeting**
 - b. **Approval of Minutes from Budget Workshop October 26, 2020**
 - c. **Approval of Minutes from Budget Workshop November 11, 2020**
 - d. **Approval of October Bills**
 - e. **Resolution 20-21 - A Resolution of the Town of Empire, Colorado Modifying and Extending the COVID-19 Local Disaster Emergency Declaration.**
5. **Vote on Renewing the Marijuana License for Serene Wellness**
6. **Vote on Conditional Use Permits:**
 - a. **New Permit for Mihalchick; 38 W Mtn Ave. Recommendation from Planning Commission**
 - b. **Renewal Permit for Collins; 53 E Sunny Ave.**
7. **Budget Discussion:** The December Regular Board of Trustees meeting will be moved to Tuesday December 8th, 2020 at 6:30 pm because the approved budget must be submitted to Clear Creek County and the State of Colorado by Tuesday December 15th, 2020, therefore the board must meet and vote on budget approval before that date.
8. **Public Comment**
9. **Reports**
 - a. **Police:**
 - i. Chief Stein will provide a Monthly report with stats and updates.
 - ii. The Empire Police Department has a new reserve officer: Keith Sandford.
 - iii. Clear Creek County is in SAFER AT HOME LEVEL ORANGE – HIGH RISK
 - iv. Clear Creek County is in a STAGE 1 FIRE BAN
 - v. Permit Required to Operate an OHV within the Limits of the Town of Empire - All permits expire on January 2 of the Following year. The Ordinance goes into effect on November 27, 2020. If you purchase your 2021 permit anytime this year, the remainder of 2020 is free. The Permit Application is on the website and at Town Hall.

- b. Mayor:
 - i. The Town of Empire is hiring a part-time Public Works employee. Employment applications can be downloaded from the website or picked up in Town Hall. The position will be advertised in the newspaper on November 25th, 2020. Applicants must have a Valid CO Driver's License.
 - ii. The Town of Empire is looking for Town Residents to fill Two Volunteer Positions. There is a vacancy on the Empire Board of Trustees and a vacancy on the Empire Planning Commission. Applicants must be a resident of Empire.
- c. Attorney:
- d. Admin:
 - i. The Town is in the process of requesting reimbursement through the Coronavirus Relief Fund for unbudgeted expenses related to COVID.
 - ii. Business Licenses & Back Flow renewal letters will go out on December 1st.
- e. Town Hall: Christmas Celebration Saturday, December 12th, 3-4 pm at Theobald Park. RSVP's will go out in the mail by the end of the week.
- f. Parks and Recreation:
- g. Streets and Maintenance:
- h. Water/Wastewater: The Town is continuing to activate water meters.
- i. CCEDC:
- j. CDOT:
- k. Planning Commission:
 - i. All Planning Commission meetings are in-person meetings with remote access.
 - ii. The Planning Commission will not hold their regularly scheduled meetings in November and December, and instead will hold a combined meeting on Wednesday, December 2nd, 2020 at 6:30 pm.
 - iii. The Planning Commission is holding a Master Plan Workshop on Wednesday, January 13th, 2020 at 5:30 pm.

10. New Business

11. Adjourn Meeting: The next Board of Trustees meeting is December 8th, 2020, at 6:30 pm.


(mayor)


(town clerk)