

TOWN OF EMPIRE
30 East Park Avenue –P.O. Box 100 Empire CO 80438-0100
303/569-2978 – 303/569-2282 fax

Board of Trustees
November 17, 2020

1. Call to Order

The meeting was called to order at 6:38 PM.

The meeting was held through Zoom – a web-based video conferencing platform. It took several minutes to confirm that everyone could see and hear the meeting.

2. Roll Call

Present: Mayor Wendy Koch, Mayor Pro-Tem Sue Hauser, Trustee Denise Tennant, Trustee Linda Robertson, Trustee Lisa Kunze, Trustee Michael Ellington, Town Attorney Brandon Dittman, Police Chief John Stein, Town Clerk Jeannette Piel.

A quorum was present at the meeting.

3. Approval of Agenda

TRUSTEE HAUSER MOTIONED TO APPROVE THE AGENDA FOR NOVEMBER 17, 2020, TRUSTEE TENNANT PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.

4. Approval of Consent Agenda. These items will be approved collectively with one vote.

- a. **Approval of Minutes from October Regular Meeting**
- b. **Approval of Minutes from Budget Workshop October 26, 2020**
- c. **Approval of Minutes from Budget Workshop November 11, 2020**
- d. **Approval of October Bills**
- e. **Resolution 20-21 - A Resolution of the Town of Empire, Colorado**
Modifying and Extending the COVID-19 Local Disaster Emergency Declaration.

TRUSTEE KUNZE MOTIONED TO APPROVE THE CONSENT AGENDA FOR NOVEMBER 17, 2020, TRUSTEE TENNANT PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.

5. Vote on Renewing the Marijuana License for Serene Wellness

One license renewal for 13 E Park Ave

TRUSTEE HAUSER MOTIONED TO APPROVE THE REGULATED MARIJUANA BUSINESS LICENSE RENEWAL APPLICATION FOR SERENE WELLNESS LLC, TRUSTEE TENNANT PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.

6. Vote on Conditional Use Permits

- a. **New Permit for Mihalchick; 38 W Mtn Ave. Recommendation from Planning Commission**

TRUSTEE TENNANT MOTIONED TO APPROVE THE CONDITIONAL USE PERMIT FOR A SHORT-TERM RENTAL AT 38 W MTN AVE, TRUSTEE ELLINGTON PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, TRUSTEE HAUSER ABSTAINED, ALL OTHERS WERE IN FAVOR,

MOTION PASSED.

b. Renewal Permit for Collins; 53 E Sunny Ave.

TRUSTEE ROBERTSON MOTIONED TO APPROVE THE CONDITIONAL USE PERMIT FOR A SHORT-TERM RENTAL AT 53 E SUNNY AVE, TRUSTEE ELLINGTON PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, TRUSTEE HAUSER ABSTAINED, ALL OTHERS WERE IN FAVOR, MOTION PASSED.

7. Budget Discussion: The December Regular Board of Trustees meeting will be moved to Tuesday December 8th, 2020 at 6:30 pm because the approved budget must be submitted to Clear Creek County and the State of Colorado by Tuesday December 15th, 2020, therefore the board must meet and vote on budget approval before that date. Miss Sally Rush asked for verification that the Due Diligence for the Ball Placer is in the 2021 Budget, Trustee Hauser confirmed that it is in the budget.

8. Public Comment: No Public Comment

9. Reports

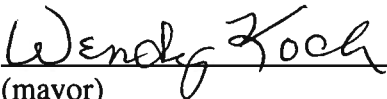
- Police:
 - Chief Stein will provide a Monthly report with stats and updates.
 - The Empire Police Department has a new reserve officer: Keith Sandford.
 - Clear Creek County is in SAFER AT HOME LEVEL ORANGE – HIGH RISK, and is moving to LEVEL RED – SEVERE RISK
 - Clear Creek County is in a STAGE 1 FIRE BAN
 - Permit Required to Operate an OHV within the Limits of the Town of Empire - All permits expire on January 2 of the Following year. The Ordinance goes into effect on November 27, 2020. If you purchase your 2021 permit anytime this year, the remainder of 2020 is free. The Permit Application is on the website and at Town Hall.
- Mayor:
 - The Town of Empire is hiring a part-time Public Works employee. Employment applications can be downloaded from the website or picked up in Town Hall. The position will be advertised in the newspaper on November 25th, 2020. Applicants must have a Valid CO Driver's License.
 - The Town of Empire is looking for Town Residents to fill Two Volunteer Positions. There is a vacancy on the Empire Board of Trustees and a vacancy on the Empire Planning Commission. Applicants must be a resident of Empire.
- Attorney:
- Admin:
 - The Town is in the process of requesting reimbursement through the Coronavirus Relief Fund for unbudgeted expenses related to COVID.

- In mid-November there will be another round of grant funding for businesses through Clear Creek County.
- The Town will evaluate current grant funding for possible rent assistance for Guanella Pass Brewery and other assistance for local businesses.
- Business Licenses & Back Flow renewal letters will go out on December 1st.
- Town Hall: Christmas Celebration Saturday, December 12th, 3-4 pm at Theobald Park. RSVP's will go out in the mail by the end of the week.
- Parks and Recreation:
- Streets and Maintenance: Linda Robertson requested road base or gravel for Clear Creek Drive.
- Water/Wastewater: The Town is continuing to activate water meters. 90 out of 196 are activated.
- CCEDC: Economic Development has a program to train local business owners on how to run a business.
- CDOT: The I-70 project is close to completion; curbs are being poured.
- Planning Commission:
 - All Planning Commission meetings will be remote access only.
 - The Planning Commission will not hold their regularly scheduled meetings in November and December, and instead will hold a combined meeting on Wednesday, December 2nd, 2020 at 6:30 pm.
 - The Planning Commission is holding a Master Plan Workshop on Wednesday, January 13th, 2020 at 5:30 pm.

10. New Business: no new business

11. Adjourn the Meeting

TRUSTEE HAUSER MOTIONED TO ADJOURN THE MEETING, TRUSTEE TENNANT PROVIDED THE SECOND, ALL WERE IN FAVOR, MOTION PASSED.
The meeting was adjourned at 7:16 PM.



(mayor)



(town clerk)