

Meeting Agenda  
December 8, 2020 ~ 6:30 pm  
Remote Meeting using the Zoom Platform  
<https://us02web.zoom.us/j/85735245618?pwd=RzBZdUdxOUFyckxaMUFVT3FjbFU3QT09>  
Meeting ID: 857 3524 5618  
Passcode: 268449

*If you would like to address The Board of Trustees at this meeting, please place your name on the sign-up sheet or indicate that through the chat function on the online Meeting Platform. You will be recognized to speak during the "Public Comment" portion of the agenda. Discussion is limited to 5 minutes and please address your comments to the Board. Thank you for your cooperation.*

1. **Call Meeting to Order**
2. **Roll Call** – The Empire Board of Trustees requires a simple majority of four trustees present at the meeting for a quorum.
3. **Approval of Agenda**
4. **Consent Agenda:** These items will be approved collectively with one vote.
  - a. **Approval of Minutes from November Regular Meeting**
  - b. **Approval of November Bills**
  - c. **Resolution 20-22 - A Resolution of the Town of Empire, Colorado Modifying and Extending the COVID-19 Local Disaster Emergency Declaration.**
5. **Resolutions:**
  - a. **Resolution 20-23 – Supplemental Budget and Appropriation – Wastewater Fund**
  - b. **Resolution 20-24 – Supplemental Budget and Appropriation – Public Safety Fund**
  - c. **Resolution 20-25 – Supplemental Budget and Appropriation – Utilities Improvement Fund**
  - d. **Resolution 20-26 – Levying General Property Taxes for the Year 2021 to Help Defray the Costs of Government for the Town of Empire, Colorado for the 2021 Budget Year**
  - e. **Resolution 20-27 – Appropriate Sums of Money**
  - f. **Resolution 20-28 – Summarizing Expenditures and Revenues for Each Fund and Adopting the Budget for the Town of Empire, Colorado for the Calendar Year 2021**

The above-named Resolutions for the Budget will all be sent to Clear Creek County and to the State of Colorado.

  - g. **Resolution 20-29 – To close the Town of Empire Bank Account with Evergreen National Bank and deposit the balance into the Town of Empire Bank Account with Chase Bank.**
6. **Discussion on the BLM land owned by the Town of Empire.**
7. **Public Comment**
8. **Reports**
  - a. **Police:**
    - i. Chief Stein will provide a Monthly report with stats and updates.
    - ii. Clear Creek County is in SAFER AT HOME LEVEL RED – SEVERE RISK.
    - iii. Clear Creek County has lifted all Fire Bans.
    - iv. Permit Required to Operate an OHV within the Limits of the Town of Empire - All permits expire on January 2 of the Following year. The Ordinance goes into

effect on November 27, 2020. If you purchase your 2021 permit anytime this year, the remainder of 2020 is free. The Permit Application is on the website and at Town Hall.

b. Mayor:

- i. The Town of Empire will evaluate all applications received for the part-time Public Works employee. Applications were due by Friday, December 4<sup>th</sup>, 2020. Applicants must have a Valid CO Driver's License.
- ii. The Town of Empire is looking for Town Residents to fill Two Volunteer Positions. There is a vacancy on the Empire Board of Trustees and a vacancy on the Empire Planning Commission. Applicants must be a resident of Empire.

c. Attorney:

d. Admin:

- i. The Town is in the process of requesting reimbursement through the Coronavirus Relief Fund for unbudgeted expenses related to COVID.
- ii. Business License Renewals & Back Flow Inspections are due by January 31<sup>st</sup>, 2021. Letters have been sent.

e. Town Hall: Christmas Celebration Saturday, December 12th, 3-4 pm at Theobald Park.

f. Parks and Recreation:

g. Streets and Maintenance:

h. Water/Wastewater: Activating water meters has been put on hold while we are in Level Red.

i. CCEDC:

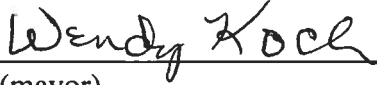
j. CDOT:


k. Planning Commission:

- i. All Planning Commission meetings are remote access.
- ii. The Planning Commission will not hold their regularly scheduled meetings in January and February unless urgent business comes up, so the next meeting will be on Wednesday, March 31<sup>st</sup>, 2021 at 6:30 pm.
- iii. The Planning Commission is holding a remote Master Plan Workshop on Wednesday, January 13<sup>th</sup>, 2021 at 5:30 pm.

9. **New Business**

10. **Adjourn Meeting:** The next Board of Trustees meeting is January 19<sup>th</sup>, 2021, at 6:30 pm.

  
\_\_\_\_\_  
(mayor)

  
\_\_\_\_\_  
(town clerk)