

TOWN OF EMPIRE
30 East Park Avenue –P.O. Box 100 Empire CO 80438-0100
303/569-2978 – 303/569-2282 fax

Board of Trustees
December 8, 2020

1. Call to Order

The meeting was called to order at 6:40 PM.

The meeting was held through Zoom – a web-based video conferencing platform. It took several minutes to confirm that everyone could see and hear the meeting.

2. Roll Call

Present: Mayor Wendy Koch, Mayor Pro-Tem Sue Hauser, Trustee Denise Tennant, Trustee Linda Robertson, Trustee Lisa Kunze, Trustee Michael Ellington, Town Attorney Brandon Dittman, Police Chief John Stein, Town Clerk Jeannette Piel.

A quorum was present at the meeting.

3. Approval of Agenda

TRUSTEE KUNZE MOTIONED TO APPROVE THE AGENDA FOR DECEMBER 8, 2020, TRUSTEE ELLINGTON PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.

4. Approval of Consent Agenda. These items will be approved collectively with one vote.

- a. **Approval of Minutes from November Regular Meeting**
- b. **Approval of November Bills**
- c. **Resolution 20-22 - A Resolution of the Town of Empire, Colorado Modifying and Extending the COVID-19 Local Disaster Emergency Declaration.**

TRUSTEE KUNZE MOTIONED TO APPROVE THE CONSENT AGENDA FOR DECEMBER 8, 2020, TRUSTEE ELLINGTON PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.

5. Resolutions:

- a. **Resolution 20-23 – Supplemental Budget and Appropriation – Wastewater Fund**

TRUSTEE HAUSER MOTIONED TO ADOPT RESOLUTION 20-23 – SUPPLEMENTAL BUDGET AND APPROPRIATION – WASTEWATER FUND, TRUSTEE TENNANT PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.

- b. **Resolution 20-24 – Supplemental Budget and Appropriation – Public Safety Fund**

TRUSTEE HAUSER MOTIONED TO ADOPT RESOLUTION 20-24 – SUPPLEMENTAL BUDGET AND APPROPRIATION – PUBLIC SAFETY FUND, TRUSTEE ROBERTSON PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.

- c. **Resolution 20-25 – Supplemental Budget and Appropriation – Utilities Improvement Fund**

TRUSTEE HAUSER MOTIONED TO ADOPT RESOLUTION 20-25 – SUPPLEMENTAL BUDGET AND APPROPRIATION – UTILITIES IMPROVEMENT FUND, TRUSTEE TENNANT PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.

- d. Resolution 20-26 – Levying General Property Taxes for the Year 2021 to Help Defray the Costs of Government for the Town of Empire, Colorado for the 2021 Budget Year**

TRUSTEE HAUSER MOTIONED TO ADOPT RESOLUTION 20-26 – LEVYING GENERAL PROPERTY TAXES FOR THE YEAR 2021 TO HELP DEFRAY THE COSTS OF GOVERNMENT FOR THE TOWN OF EMPIRE, COLORADO FOR THE 2021 BUDGET YEAR, TRUSTEE TENNANT PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.

- e. Resolution 20-27 – Appropriate Sums of Money**

TRUSTEE ROBERTSON MOTIONED TO ADOPT RESOLUTION 20-27 – APPROPRIATE SUMS OF MONEY, TRUSTEE KUNZE PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.

- f. Resolution 20-28 – Summarizing Expenditures and Revenues for Each Fund and Adopting the Budget for the Town of Empire, Colorado for the Calendar Year 2021**

TRUSTEE ROBERTSON MOTIONED TO ADOPT RESOLUTION 20-28 – SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING THE BUDGET FOR THE TOWN OF EMPIRE, COLORADO FOR THE CALENDAR YEAR 2021, TRUSTEE TENNANT PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.

The above-named Resolutions for the Budget will all be sent to Clear Creek County and to the State of Colorado.

- g. Resolution 20-29 – To close the Town of Empire Bank Account with Evergreen National Bank and deposit the balance into the Town of Empire Bank Account with Chase Bank.**

TRUSTEE KUNZE MOTIONED TO ADOPT RESOLUTION 20-29 – TO CLOSE THE TOWN OF EMPIRE BANK ACCOUNT WITH EVERGREEN NATIONAL BANK AND DEPOSIT THE BALANCE INTO THE TOWN OF EMPIRE BANK ACCOUNT WITH CHASE BANK, TRUSTEE ROBERTSON PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.

6. Discussion on the BLM land owned by the Town of Empire.

The Town can not sell the BLM land, we can only use it according to the Public Recreation Act. We can level the land using fill dirt from CDOT.

7. Public Comment: No Public Comment

8. Reports

a. Police:

- i. Chief Stein will provide a Monthly report with stats and updates.
- ii. Clear Creek County is in SAFER AT HOME LEVEL RED – SEVERE RISK.
- iii. Clear Creek County has lifted all Fire Bans.
- iv. Permit Required to Operate an OHV within the Limits of the Town of Empire - All permits expire on January 2 of the Following year. The Ordinance goes into effect on November 27, 2020. If you purchase your 2021 permit anytime this year, the remainder of 2020 is free. The Permit Application is on the website and at Town Hall.

a. Mayor:

- i. The Town of Empire will evaluate all applications received for the part-time Public Works employee. Applications were due by Friday, December 4th, 2020. Applicants must have a Valid CO Driver's License.
- ii. The Town of Empire is looking for Town Residents to fill Two Volunteer Positions. There is a vacancy on the Empire Board of Trustees and a vacancy on the Empire Planning Commission. Applicants must be a resident of Empire.

b. Admin:

- i. The Town is in the process of requesting reimbursement through the Coronavirus Relief Fund for unbudgeted expenses related to COVID.
- ii. Business License Renewals & Back Flow Inspections are due by January 31st, 2021. Letters have been sent.

c. Town Hall: Christmas Celebration Saturday, Dec. 12th, 3-4 pm at Theobald Park.

d. Water/Wastewater: Activating water meters is on hold while we are in Level Red.

e. CDOT: The westbound lane is 6 weeks from completion.

f. Planning Commission:


- i. All Planning Commission meetings are remote access.
- ii. The Planning Commission will not hold their regularly scheduled meetings in January and February unless urgent business comes up, so the next meeting will be on Wednesday, March 31st, 2021 at 6:30 pm.
- iii. The Planning Commission is holding a remote Master Plan Workshop on Wednesday, January 13th, 2021 at 5:30 pm.

9. New Business: no new business

10. Adjourn the Meeting

TRUSTEE HAUSER MOTIONED TO ADJOURN THE MEETING, TRUSTEE ROBERTSON PROVIDED THE SECOND, ALL WERE IN FAVOR, MOTION PASSED.

The meeting was adjourned at 7:24 PM.


(mayor)


(town clerk)