

Meeting Agenda
January 19, 2021 ~ 6:30 pm
Remote Meeting using the Zoom Platform
<https://us02web.zoom.us/j/85431971765?pwd=VjBjYXBHRjRFUXNGZU03OU1VV0RLdz09>
Meeting ID: 854 3197 1765
Passcode: 452251

If you would like to address The Board of Trustees at this meeting, please place your name on the sign-up sheet or indicate that through the chat function on the online Meeting Platform. You will be recognized to speak during the "Public Comment" portion of the agenda. Discussion is limited to 5 minutes and please address your comments to the Board. Thank you for your cooperation.

1. **Call Meeting to Order**
2. **Roll Call** – The Empire Board of Trustees requires a simple majority of four trustees present at the meeting for a quorum.
3. **Approval of Agenda**
4. **Consent Agenda:** These items will be approved collectively with one vote.
 - a. **Approval of Minutes from December Regular Meeting**
 - b. Approval of December Bills is postponed until February to allow time for all invoices from December to be paid. Final Budget numbers for 2020 will also be presented at that time.
5. **Announcement:** Designating the Town Website (www.TownOfEmpire.Colorado.Gov) as the public place for posting all notices. As a courtesy, notices will continue to be posted on the door of Town Hall and the Town's Post Office bulletin board. Open Meeting Law states that the public place for posting notices shall be designated annually at the first meeting of each calendar year, so that it can be read into the Town record.
6. **Appointment of Colin Raulf as Maintenance Personnel for the Town of Empire.**
7. **Update on the BLM land owned by the Town of Empire:**

CDOT is hauling fill dirt from the completed I-70 project to the Parcel of land on the North side of HWY 40 on the East end of Town. Public Works employees have removed trees to allow for the land to be leveled.
8. **Update on the partial lot Block 24, Lot 4 owned by the Town of Empire (South side of East Mountain Avenue between South Cowles and South Ball):**

This lot is only being offered to adjacent property owners as the lot is not buildable by itself and must be combined with an adjoining parcel. It is 4000 square feet. The Town is accepting offers until January 31, 2021.
9. **Public Comment**
10. **Reports**
 - a. **Police:**
 - i. Chief Stein will provide a Monthly report and Year-end report with stats and updates.
 - ii. Please be advised of an increase in Vehicle break-ins.
 - iii. Clear Creek County is in SAFER AT HOME LEVEL ORANGE – HIGH RISK.
 - iv. The Empire Police Department has an intern on Fridays.
 - v. Permit Required to Operate an OHV within the Limits of the Town of Empire - All permits expire on January 2 of the Following year. The Ordinance went into effect on November 27, 2020. The Permit Application is on the website and at

Town Hall.

b. Mayor:

- i. The Town of Empire is looking for Town Residents to fill Two Volunteer Positions. There is a vacancy on the Empire Board of Trustees and a vacancy on the Empire Planning Commission. Applicants must be a resident of Empire.
- ii. Discuss donations to K-Goat and Easterseals.

c. Attorney:

d. Admin:

- i. The Town is still waiting on reimbursement through the Coronavirus Relief Fund for unbudgeted expenses related to COVID. We have submitted a request with documentation for \$10,000.00.
- ii. Business License Renewals & Back Flow Inspections are due by January 31st, 2021. Letters have been sent.

e. Town Hall: Santa's Drive-through was a success. We provided gift cards for 60 kids from a total of 32 families.

Initial Budget \$2000.00	Gift Cards \$3000.00
Donations \$940.00	Supplies \$33.00
Amazon Refund \$149.00	
Total Available \$3089.00	Total Expense \$3033.00

Special Thanks goes to: Dean Paschen as Santa

Ron & Keri Atchison for Donating the Christmas Tree in Theobald Park

Margi & Tony Kaspari, Mojo Lucas, & Melissa Martin for Outdoor Decorations

Bob Wise, Cheri Brown, & Steven Hanners for Traffic Control

Terry Gray in Public Works for Lights and Event Set-Up

Officer Andrew Lorenz for Coordinating the Drive-Through

f. Parks and Recreation:

g. Streets and Maintenance:

h. Water/Wastewater: Activating water meters is still on hold.

i. CCEDC:

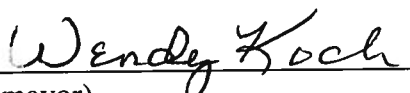
j. CDOT:


k. Planning Commission:

- i. All Planning Commission meetings are in-person with remote access.
- ii. The Planning Commission will hold a Master Plan Workshop on Wednesday, February 3rd, 2021 at 5:30 pm.
- iii. The Planning Commission will hold a regular meeting on Wednesday, February 24th, 2021 at 6:30 pm.

11. New Business

12. **Adjourn Meeting:** The next Board of Trustees meeting is February 16th, 2021, at 6:30 pm.


(mayor)


(town clerk)