

TOWN OF EMPIRE  
30 East Park Avenue –P.O. Box 100 Empire CO 80438-0100  
303/569-2978 – 303/569-2282 fax

**Board of Trustees**  
January 19, 2021

**1. Call to Order**

The meeting was called to order at 6:35 PM.

The meeting was held through Zoom – a web-based video conferencing platform. It took several minutes to confirm that everyone could see and hear the meeting.

**2. Roll Call**

**Present:** Mayor Wendy Koch, Mayor Pro-Tem Sue Hauser, Trustee Denise Tennant, Trustee Linda Robertson, Trustee Lisa Kunze, Trustee Michael Ellington, Police Chief John Stein, Town Clerk Jeannette Piel.

**Absent:** Town Attorney Brandon Dittman

**A quorum was present at the meeting.**

**3. Approval of Agenda**

**TRUSTEE HAUSER MOTIONED TO APPROVE THE AGENDA FOR JANUARY 19, 2021, TRUSTEE KUNZE PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.**

**4. Approval of Consent Agenda.** These items will be approved collectively with one vote.

- a. **Approval of Minutes from December Regular Meeting**
- b. Approval of December Bills is postponed until February to allow time for all invoices from December to be paid. Final Budget numbers for 2020 will also be presented at that time.

**TRUSTEE TENNANT MOTIONED TO APPROVE THE CONSENT AGENDA FOR JANUARY 19, 2020, TRUSTEE HAUSER PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.**

**5. Announcement:** Designating the Town Website ([www.TownOfEmpire.Colorado.Gov](http://www.TownOfEmpire.Colorado.Gov)) as the public place for posting all notices. As a courtesy, notices will continue to be posted on the door of Town Hall and the Town's Post Office bulletin board. Open Meeting Law states that the public place for posting notices shall be designated annually at the first meeting of each calendar year, so that it can be read into the Town record.

**6. Appointment of Colin Raulf as Maintenance Personnel for the Town of Empire.**

**TRUSTEE TENNANT MOTIONED TO APPROVE THE APPOINTMENT OF COLIN RAULF AS MAINTENANCE PERSONNEL, TRUSTEE ELLINGTON PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.**

**7. Update on the BLM land owned by the Town of Empire:**

Graham Construction is hauling fill dirt from the completed I-70 project to the Parcel of land on the North side of HWY 40 on the East end of Town. Public Works employees have removed trees to allow for the land to be leveled. If they still have dirt to haul when it's completed, they will haul dirt to the Ball Placer.

**8. Update on the partial lot Block 24, Lot 4 owned by the Town of Empire (South side of East Mountain Avenue between South Cowles and South Ball):**

Planning Commission has reached out to adjacent property owners to solicit any interest in the property and will report to the Board with any updates.

**9. Public Comment:** No Public Comment

**10. Reports**

a. Police:

- i. Chief Stein will provided a Monthly report and Year-end report with stats and updates.
- ii. Please be advised of an increase in Vehicle break-ins.
- iii. Clear Creek County is in SAFER AT HOME LEVEL ORANGE – HIGH RISK.
- iv. The Empire Police Department has an intern on Fridays, Iris Bugos.
- v. Permit Required to Operate an OHV within the Limits of the Town of Empire - All permits expire on January 2 of the Following year. The Ordinance went into effect on November 27, 2020. The Permit Application is on the website and at Town Hall.

b. Mayor:

- i. The Town of Empire is looking for Town Residents to fill Two Volunteer Positions. There is a vacancy on the Empire Board of Trustees and a vacancy on the Empire Planning Commission. Applicants must be a resident of Empire.
- ii. Discuss donations to K-Goat and Easterseals.

c. Admin:

- i. The Town is still waiting on reimbursement through the Coronavirus Relief Fund for unbudgeted expenses related to COVID. We have submitted a request with documentation for \$10,000.00.
- ii. Business License Renewals & Back Flow Inspections are due by January 31<sup>st</sup>, 2021. Letters have been sent.

- d. Town Hall: Santa's Drive-through was a success. We provided gift cards for 60 kids from a total of 32 families.

Initial Budget \$2000.00

Gift Cards \$3000.00

Donations \$940.00

Supplies \$33.00

Amazon Refund \$149.00

Total Available \$3089.00

Total Expense \$3033.00

Special Thanks goes to: Dean Paschen as Santa

Ron & Keri Atchison for Donating the Christmas Tree in Theobald Park

Margi & Tony Kaspari, Mojo Lucas, & Melissa Martin for Outdoor Decorations

Bob Wise, Cheri Brown, & Steven Hanners for Traffic Control

Terry Gray in Public Works for Lights and Event Set-Up

Officer Andrew Lorenz for Coordinating the Drive-Through

- e. Water/Wastewater: Activating water meters is still on hold, we are waiting until Terry Gray had received both has vaccine shots and has waited 2 weeks.

- f. Planning Commission:

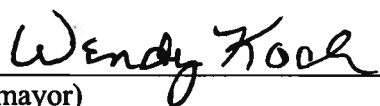
- i. All Planning Commission meetings are in-person with remote access.
- ii. The Planning Commission will hold a Master Plan Workshop on Wednesday, February 3<sup>rd</sup>, 2021 at 5:30 pm.
- iii. The Planning Commission will hold a regular meeting on Wednesday, February 24<sup>th</sup>, 2021 at 6:30 pm.


**9. New Business:** no new business

**10. Adjourn the Meeting**

**TRUSTEE HAUSER MOTIONED TO ADJOURN THE MEETING, TRUSTEE TENNANT PROVIDED THE SECOND, ALL WERE IN FAVOR, MOTION PASSED.**

The meeting was adjourned at 7:14 PM.

  
(mayor)

  
(town clerk)