Meeting Agenda
February 16, 2021 ~ 6:30 pm
Remote Meeting using the Zoom Platform
https://us02web.zoom.us/j/81427201797?pwd=WUNoQm1kemw2dVBBOWJpQ3h2NzdTUT09
Meeting ID: 814 2720 1797
Passcode: 559172

If you would like to address The Board of Trustees at this meeting, please place your name on the sign-up sheet or indicate that through the chat function on the online Meeting Platform. You will be recognized to speak during the "Public Comment" portion of the agenda. Discussion is limited to 5 minutes and please address your comments to the Board. Thank you for your cooperation.

1. **Call Meeting to Order**
2. **Roll Call** – The Empire Board of Trustees requires a simple majority of four trustees present at the meeting for a quorum.
3. **Approval of Agenda**
4. **Consent Agenda:** These items will be approved collectively with one vote.
   a. **Approval of Minutes from January Regular Meeting**
   b. **Approval of December Bills and January Bills**
5. **Discussion:** Paul Dalpes from CCMRD (Clear Creek Metropolitan Recreation District) would like to discuss the possible use of Minton Park and the Ball Fields.
6. **Discussion on a Grant Request to CDPHE for the New Well and Waterline.**
7. **Discussion on a donation to Easter Seals.**
8. **Public Comment**
9. **Reports**
   a. Budget:
      i. The Town is still waiting on reimbursement through the CVRF (Coronavirus Relief Fund) for unbudgeted expenses related to COVID. We have submitted a request with documentation for $10,000.00.
      ii. Wendy is overseeing the budget process going forward, please direct all budget questions to Wendy.
      iii. A HUGE THANK YOU TO SUE HAUSER for her work on completing the 2020 Budget Process. Final Budget Numbers for December 2020.
   b. Mayor: (CCEDC, CDOT, CCFA)
      i. The Town of Empire is looking for Town Residents to fill Two Volunteer Positions. There is a vacancy on the Empire Board of Trustees and a vacancy on the Empire Planning Commission. Applicants must be a resident of Empire.
      ii. The Board would like to congratulate the Empire Police Department on their Form 14 Law Enforcement Agency Certification, stating that the agency meets the minimum requirements identified by the U.S. Department of Justice for eligibility for certain discretionary grant funds.
   c. Police:
      i. Chief Stein will provide a Monthly report with stats and updates.
      ii. Please be advised of an increase in Vehicle break-ins.
      iii. An auto accident caused damage to the center median on the East end of town; we will be working with CDOT and the driver's insurance company for repairs.
      iv. Clear Creek County is in SAFER AT HOME LEVEL YELLOW – CONCERN.

d. Admin:
   i. Business License Renewals & Back Flow Inspections update.
e. Town Hall: (Events)
f. Public Works: (Parks, Streets)
   i. Graham Construction is continuing to bring fill dirt to the Ball Placer. They have leveled and cleaned up the area as they work.
g. Water/Wastewater:
   i. Low snow totals and cold temperatures means freezing and lower flow on our water supply, this is the time to conserve.
   ii. Activating water meters is on hold until the middle of March.
   iii. Update on meter usage numbers from Sue.
h. Planning Commission:
   i. All Planning Commission meetings are in-person with remote access.
   ii. The Planning Commission will hold a regular meeting on Wednesday, February 24th, 2021 at 6:30 pm.
   iii. The Planning Commission will hold a Master Plan Workshop on Wednesday, March 3rd, 2021 5:30 pm.
   iv. The Planning Commission will hold a regular meeting on Wednesday, March 31st, 2021 at 6:30 pm.

10. **New Business**
11. **Adjourn Meeting:** The next Board of Trustees meeting is March 16th, 2021, at 6:30 pm.

Wendy Koch
(mayor)

J Prig
(town clerk)