

TOWN OF EMPIRE
30 East Park Avenue –P.O. Box 100 Empire CO 80438-0100
303/569-2978 – 303/569-2282 fax

Board of Trustees
February 16, 2021

1. Call to Order

The meeting was called to order at 6:37 PM.

The meeting was held through Zoom – a web-based video conferencing platform. It took several minutes to confirm that everyone could see and hear the meeting.

2. Roll Call

Present: Mayor Wendy Koch, Mayor Pro-Tem Sue Hauser, Trustee Lisa Kunze, Trustee Michael Ellington, Police Chief John Stein, Town Clerk Jeannette Piel.

Trustee Linda Robertson joined at 7:05 PM.

Absent: Trustee Denise Tennant, Town Attorney Brandon Dittman.

A quorum was present at the meeting.

3. Approval of Agenda

TRUSTEE KUNZE MOTIONED TO APPROVE THE AGENDA FOR FEBRUARY 16, 2021, TRUSTEE ELLINGTON PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.

4. Approval of Consent Agenda. These items will be approved collectively with one vote.

a. **Approval of Minutes from January Regular Meeting**

b. **Approval of December Bills and January Bills**

TRUSTEE HAUSER MOTIONED TO APPROVE THE CONSENT AGENDA FOR FEBRUARY 16, 2021, TRUSTEE KUNZE PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.

5. Discussion: Paul Dalpes and Cameron Marlin, the GM for CCMRD (Clear Creek Metropolitan Recreation District) discussed the possible use of Minton Park, the Ball Fields, and PAWS Park. They will attend the Master Plan Workshop to continue the discussion on Minton Park and the Ball Fields. They will discuss specifics about PAWS with Chief Stein because he has previously been in contact with Tom Harvey about the PAWS Park.

Trustee Linda Roberson joined the meeting at 7:05 PM.

6. Discussion on a Grant Request to CDPHE for the New Well and Waterline.

The board all received copies of a graphic of the current and new system designs, a summary of the project, and the project letter agreement from the Engineering firm JVA for the Design and Engineering Grant from CDPHE for a new well and waterline for the Town of Empire.

TRUSTEE HAUSER MOTIONED TO SIGN THE AGREEMENT TO TAKE A \$249,000.00 GRANT FROM THE STATE TO DESIGN AND ENGINEER OUR NEW WATER SYSTEM AND WATER SOURCE, TRUSTEE ROBERTSON PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.

7. Discussion on a donation to Easter Seals.

Mayor Koch will look at the budget to determine where the donation could be taken from before the board votes on donating.

8. Public Comment: No Public Comment

9. Reports

a. Budget:

- i. The Town is still waiting on reimbursement through the CVRF (Coronavirus Relief Fund) for unbudgeted expenses related to COVID. We have submitted a request with documentation for \$10,000.00.
- ii. Wendy is overseeing the budget process going forward, please direct all budget questions to Wendy.
- iii. A HUGE THANK YOU TO SUE HAUSER for her work on completing the 2020 Budget Process. Final Budget Numbers for December 2020.

b. Mayor: (CCEDC, CDOT, CCFA)

- i. CDOT is finishing work on the westbound toll lane.
- ii. CCFA is evaluating effectiveness with EMS and the current Fire System.
- iii. The Town of Empire is looking for Town Residents to fill Two Volunteer Positions. There is a vacancy on the Empire Board of Trustees and a vacancy on the Empire Planning Commission. Applicants must be a resident of Empire.
- iv. The Board would like to congratulate the Empire Police Department on their Form 14 Law Enforcement Agency Certification, stating that the agency meets the minimum requirements identified by the U.S. Department of Justice for eligibility for certain discretionary grant funds.

c. Police:

- i. Clerk Piel provided the Monthly report with stats and updates.
- ii. Please be advised of an increase in Vehicle break-ins.
- iii. An auto accident caused damage to the center median on the East end of town; we will be working with CDOT and the driver's insurance company for repairs.
- iv. Clear Creek County is in SAFER AT HOME LEVEL YELLOW – CONCERN.

d. Admin:

- i. Business License Renewals & Back Flow Inspections update.
 - a. All local backflow inspections have been scheduled and most have been completed.
 - b. The Town is well over budget for 2021 Business Licenses:
 - i. Actual for 2020: \$3809.00
 - ii. Budget for 2021: \$3500.00
 - iii. Actual for 2021: \$5925.00

e. Town Hall: (Events)

f. Public Works: (Parks, Streets)

- i. Graham Construction is continuing to bring fill dirt to the Ball Placer. They have leveled and cleaned up the area as they work.

g. **Water/Wastewater:**

- i. Low snow totals and cold temperatures means freezing and lower flow on our water supply, this is the time to conserve.
- ii. Activating water meters is on hold until the middle of March.

h. **Planning Commission:**

- iv. All Planning Commission meetings are in-person with remote access.
- v. The Planning Commission will hold a regular meeting on Wednesday, February 24th, 2021 at 6:30 pm.
- vi. The Planning Commission will hold a Master Plan Workshop on Wednesday, March 3rd, 2021 5:30 pm.
- vii. The Planning Commission will hold a regular meeting on Wednesday, March 31st, 2021 at 6:30 pm.


10. New Business:

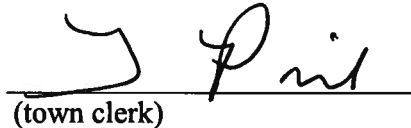
The board discussed the frustrations of Clear Creek County not getting enough COVID vaccine shots.

11. Adjourn the Meeting

TRUSTEE ROBERTSON MOTIONED TO ADJOURN THE MEETING, TRUSTEE KUNZE PROVIDED THE SECOND, ALL WERE IN FAVOR, MOTION PASSED.

The meeting was adjourned at 7:40 PM.


(mayor)


(town clerk)