

Meeting Agenda
March 16, 2021 ~ 6:30 pm
Remote Meeting using the Zoom Platform
<https://us02web.zoom.us/j/83837083697?pwd=VUFRMlAxWVkvUHhKVXV2eEFpZHVhCOT09>
Meeting ID: 838 3708 3697
Passcode: 885443

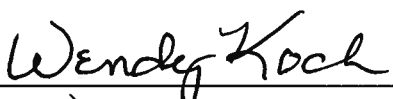
If you would like to address The Board of Trustees at this meeting, please place your name on the sign-up sheet or indicate that through the chat function on the online Meeting Platform. You will be recognized to speak during the "Public Comment" portion of the agenda. Discussion is limited to 5 minutes and please address your comments to the Board. Thank you for your cooperation.

1. **Call Meeting to Order**
2. **Roll Call** – The Empire Board of Trustees requires a simple majority of four trustees present at the meeting for a quorum.
3. **Approval of Agenda**
4. **Consent Agenda:** These items will be approved collectively with one vote.
 - a. **Approval of Minutes from February Regular Meeting**
 - b. **Approval of February Bills**
 - c. **Resolution 21-01 - A Resolution of the Town of Empire, Colorado Modifying and Extending the COVID-19 Local Disaster Emergency Declaration.**
5. **Discussion:** Recommendation from the Empire Planning Commission on the sale of Block 24, Lot 4 to Bob Croke.
6. **Discussion:** Update on the New Well and Waterline Project. The Town has signed and submitted the Project Letter for the Design and Engineering Grant. JVA, the engineering firm, has assisted the Town in applying for the Small Communities Water Grant, requesting funds to start construction on the Well once the Design and Engineering is complete. Additional funding will be applied for later in the year.
7. **Discussion:** \$500.00 donation to Easterseals can come out of the General Fund under the miscellaneous category.
8. **Public Comment**
9. **Reports**
 - a. **Budget:**
 - i. The Town will receive reimbursement through the CVRF (Coronavirus Relief Fund) for unbudgeted expenses related to COVID. We will receive a check for \$7,824.00 (out of \$10,000.00) from the County this week. DOLA is requesting additional information for the remaining \$2,176.00 that will be re-submitted.
 - b. **Mayor: (CCEDC, CDOT, CCFA)**
 - i. The Town of Empire is looking for Town Residents to fill Two Volunteer Positions. There is a vacancy on the Empire Board of Trustees and a vacancy on the Empire Planning Commission. Applicants must be a resident of Empire.
 - c. **Police:**
 - i. Chief Stein will provide a Monthly report with stats and updates.
 - ii. Please be advised of an increase in Vehicle break-ins.
 - iii. Chief Stein has made arrangements for three replacement vehicles for the Police Department.
 - iv. Clear Creek County is in LEVEL BLUE – CAUTIOUS.

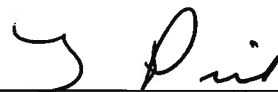
- d. Admin:
 - i. The Board, Planning Commission, and Staff are all part of an Emergency Contact System. If we have a town emergency, they will receive an email with information or a request, and all we ask is that they reach out to people that they know in Empire to share the information quicker or request volunteers or donations. The most likely request would be for blankets, water, and food if we have people stranded at Town Hall.
- e. Town Hall: (Events)
- f. Public Works: (Parks, Streets)
 - i. Graham Construction is continuing to bring fill dirt to the Ball Placer. They have leveled and cleaned up the area as they work.
- g. Water/Wastewater:
 - i. Low snow totals and cold temperatures means freezing and lower flow on our water supply, this is the time to conserve.
 - ii. We will be contacting residents and scheduling appointments for water meters that need to be activated. Our water meter vendor is loaning us some equipment to help us complete the activations quicker.
- h. Planning Commission:
 - i. All Planning Commission meetings are in-person with remote access.
 - ii. The Planning Commission will hold a regular meeting on Wednesday, March 31st, 2021 at 6:30 pm.
 - iii. The Planning Commission will hold a Master Plan Workshop on Tuesday, April 6th, 2021 5:30 pm.
 - iv. The Planning Commission will hold a regular meeting on Wednesday, April 28th, 2021 at 6:30 pm.

10. New Business

11. Adjourn Meeting: The next Board of Trustees meeting is April 20th, 2021, at 6:30 pm.



(mayor)



(town clerk)