

TOWN OF EMPIRE
30 East Park Avenue –P.O. Box 100 Empire CO 80438-0100
303/569-2978 – 303/569-2282 fax

Board of Trustees
March 16, 2021

1. Call to Order

The meeting was called to order at 6:35 PM.

The meeting was held through Zoom – a web-based video conferencing platform. It took several minutes to confirm that everyone could see and hear the meeting.

2. Roll Call

Present: Mayor Wendy Koch, Mayor Pro-Tem Sue Hauser, Trustee Denise Tennant, Trustee Linda Robertson, Trustee Lisa Kunze, Trustee Michael Ellington, Police Chief John Stein, Town Attorney Brandon Dittman, Town Clerk Jeannette Piel.

A quorum was present at the meeting.

3. Approval of Agenda

TRUSTEE KUNZE MOTIONED TO APPROVE THE AGENDA FOR MARCH 16, 2021, TRUSTEE TENNANT PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.

4. Approval of Consent Agenda. These items will be approved collectively with one vote.

- a. **Approval of Minutes from February Regular Meeting**
- b. **Approval of February Bills**
- c. **Resolution 21-01 - A Resolution of the Town of Empire, Colorado Modifying and Extending the COVID-19 Local Disaster Emergency Declaration.**

TRUSTEE ROBERTSON MOTIONED TO APPROVE THE CONSENT AGENDA FOR MARCH 16, 2021, TRUSTEE KUNZE PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.

5. Discussion: Recommendation from the Empire Planning Commission on the sale of Block 24, Lot 4 to Bob Croke.

TRUSTEE KUNZE MOTIONED TO DIRECT THE TOWN TO PROCEED WITH THE SALE OF BLOCK 24, LOT 4 TO BOB CROKE, TRUSTEE ELLINGTON PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, FOUR WERE IN FAVOR, TRUSTEE HAUSER AND TRUSTEE ROBERTSON ABSTAINED, MOTION PASSED.

6. Discussion: Update on the New Well and Waterline Project.

The Town has signed and submitted the Project Letter for the Design and Engineering Grant. JVA, the engineering firm, has assisted the Town in applying for the Small Communities Water Grant, requesting funds to start construction on the Well once the Design and Engineering is complete. Additional funding will be applied for later in the year.

7. Discussion on a donation to EasterSeals: \$500.00 donation to Easterseals can come out of the General Fund under the miscellaneous category (5029).

TRUSTEE ROBERTSON MOTIONED TO APPROVE A DONATION TO EASTERSEALS IN THE AMOUNT OF \$500.00 FOR THE YEAR, TRUSTEE KUNZE PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.

8. Public Comment: No Public Comment

9. Reports

a. Budget:

- i. The Town will receive reimbursement through the CVRF (Coronavirus Relief Fund) for unbudgeted expenses related to COVID. We will receive a check for \$7,824.00 (out of \$10,000.00) from the County this week. DOLA is requesting additional information for the remaining \$2,176.00 that will be re-submitted.

b. Mayor: (CCEDC, CDOT, CCFA)

- ii. The Town of Empire is looking for Town Residents to fill Two Volunteer Positions. There is a vacancy on the Empire Board of Trustees and a vacancy on the Empire Planning Commission. Applicants must be a resident of Empire.

c. Police:

- iii. Chief Stein will provide a Monthly report with stats and updates.
- iv. Please be advised of an increase in Vehicle break-ins.
- v. Chief Stein has made arrangements for three replacement vehicles for the Police Department. We received the claim check from CIRSA.
- vi. Clear Creek County is in LEVEL BLUE – CAUTIOUS.

d. Admin:

- vii. The Board, Planning Commission, and Staff are all part of an Emergency Contact System. If we have a town emergency, they will receive an email with information or a request, and all we ask is that they reach out to people that they know in Empire to share the information quicker or request volunteers or donations. The most likely request would be for blankets, water, and food if we have people stranded at Town Hall.

e. Public Works: (Parks, Streets)

- viii. Graham Construction is continuing to bring fill dirt to the Ball Placer. They have leveled and cleaned up the area as they work.

f. Water/Wastewater:

- ix. Low snow totals and cold temperatures means freezing and lower flow on our water supply, this is the time to conserve.
- x. We will be contacting residents and scheduling appointments for water meters that need to be activated. Our water meter vendor is loaning us some equipment to help us complete the activations quicker.

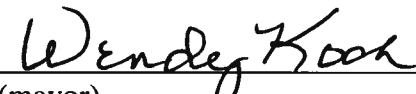
g. Planning Commission:


- xi. All Planning Commission meetings are in-person with remote access.
- xii. The Planning Commission will hold a regular meeting on Wednesday, March 31st, 2021 at 6:30 pm.
- xiii. The Planning Commission will hold a Master Plan Workshop on Tuesday, April 6th, 2021 5:30 pm.
- xiv. The Planning Commission will hold a regular meeting on Wednesday, April 28th, 2021 at 6:30 pm.

10. New Business: No New Business

11. Adjourn the Meeting

TRUSTEE ROBERTSON MOTIONED TO ADJOURN THE MEETING, TRUSTEE TENNANT PROVIDED THE SECOND, ALL WERE IN FAVOR, MOTION PASSED.
The meeting was adjourned at 7:21 PM.


(mayor)


(town clerk)