

TOWN OF EMPIRE
30 East Park Avenue –P.O. Box 100 Empire CO 80438-0100
303/569-2978 – 303/569-2282 fax

Board of Trustees
June 15, 2021

1. Call to Order

The meeting was called to order at 6:35 PM.

The meeting was held through Zoom – a web-based video conferencing platform. It took several minutes to confirm that everyone could see and hear the meeting.

2. Roll Call

Present: Mayor Wendy Koch, Mayor Pro-Tem Linda Robertson, Trustee Lisa Kunze, Trustee Michael Ellington, Police Chief John Stein, Town Attorney Brandon Dittman, Town Clerk Jeannette Piel.

Absent: Trustee Denise Tennant

A quorum was present at the meeting.

3. Approval of Agenda

TRUSTEE ROBERTSON MOTIONED TO APPROVE THE AGENDA FOR JUNE 15, 2021, TRUSTEE KUNZE PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.

4. Approval of Consent Agenda. These items will be approved collectively with one vote.

a. **Approval of Minutes from May Regular Meeting**

b. **Approval of May Bills**

TRUSTEE KUNZE MOTIONED TO APPROVE THE CONSENT AGENDA FOR JUNE 15, 2021, TRUSTEE ELLINGTON PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.

5. Vote on approval of a Marijuana License Application: Serene Wellness Medical LLC is changing its name to Mary Jane’s Empire and changing its location within the Town of Empire and is applying for a new Marijuana License. (Serene Wellness Medical LLC is a separate License and separate location from Serene Wellness LLC.)

TRUSTEE KUNZE RECUSED HERSELF FROM VOTING AS A FORMER EMPLOYEE OF SERENE WELLNESS. TRUSTEE ROBERTSON MOTIONED TO APPROVE THE MARIJUANA LICENSE APPLICATION FOR MARY JANE’S EMPIRE, TRUSTEE ELLINGTON PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.

6. Ordinances:

a. **First Reading of Ordinance 262: An Ordinance of The Town of Empire, Colorado, Authorizing the Second Amendment to the Lease Agreement Between the Town of Empire and Guanella Pass Brewing Company an Accordance with C.R.S. § 31-15-713.**

Exhibit A: Second Amendment to the 2020 Lease Agreement

TRUSTEE ROBERTSON MOTIONED TO APPROVE THE FIRST READING OF ORDINANCE 262: AN ORDINANCE OF THE TOWN OF EMPIRE, COLORADO,

AUTHORIZING THE SECOND AMENDMENT TO THE LEASE AGREEMENT BETWEEN THE TOWN OF EMPIRE AND GUANELLA PASS BREWING COMPANY AN ACCORDANCE WITH C.R.S. § 31-15-713, TRUSTEE ELLINGTON PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.

Ordinance 262 will be published on Wednesday, June 30th, and Wednesday, July 7th, 2021 in the Clear Creek Courant, and the Second Reading and Public Hearing will be at the next Board meeting on July 15th, 2021.

7. Resolutions:

- a. **Resolution 21-06: A Resolution of the Town of Empire, Colorado Declaring the Land Described as EMPIRE TRACTS PT GOV LOTS 30 & 32 & 36, to be a Public Park according to the Recreation and Public Purposes Act which is administered by the Bureau of Land Management (BLM.)**

These parcels of land, located on the east end of town adjacent to Hwy 40, were originally owned by BLM, given to Clear Creek County, then given to the Town of Empire.

TRUSTEE KUNZE MOTIONED TO ADOPT RESOLUTION 21-06: A RESOLUTION OF THE TOWN OF EMPIRE, COLORADO DECLARING THE LAND DESCRIBED AS EMPIRE TRACTS PT GOV LOTS 30 & 32 & 36, TO BE A PUBLIC PARK ACCORDING TO THE RECREATION AND PUBLIC PURPOSES ACT WHICH IS ADMINISTERED BY THE BUREAU OF LAND MANAGEMENT (BLM.), TRUSTEE ROBERTSON PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.

8. Announcement: Empire Board of Trustees Public Hearing for Ordinance 261 and Amended Ordinance 170 is on Wednesday, June 23rd, 2021, at 6:30 pm.

The Public Notice for this Hearing was printed in the Clear Creek Courant on June 9th and June 16th, 2021.

9. Announcement: Empire Board of Trustees Public Hearing for Well and Water Treatment Plant Improvements is on Thursday July 15th, 2021, at 6:30 pm.

A public hearing will be conducted for informing citizens and soliciting public input, written or oral, regarding the Town of Empire Well & Water Treatment Improvements Project and Preliminary Engineering Report (PER). The PER is a report detailing the project consisting of proposed well improvements including a new drilled well and treatment, and improvements to the current slow sand filtration system. Total project costs are estimated at \$2.1 million. The report is being submitted to the Colorado Department of Public Health and Environment (CDPHE) to qualify the Town of Empire for a State Revolving Fund Loan. Copies of the Preliminary Engineering Report are available for public review prior to the Public Hearing at Empire Town Hall or www.TownOfEmpire.Colorado.Gov.

The Public Notice for this Hearing was printed in the Clear Creek Courant on June 9th, 2021.

10. Public Comment: No Public Comment

11. Reports

- a. Budget:

- i. In July we will be revising our 2021 budget in anticipation of receiving grant and loan funding for the Well and Water Treatment Plant Project. We will present the budget amendments at the July Board meeting.
- b. Mayor: (CCEDC, CDOT, CCFA)
 - ii. The Town of Empire is looking for Town Residents to fill Two Volunteer Positions on the Empire Board of Trustees. Applicants must be a resident of Empire.
- c. Police:
 - iii. Chief Stein will provide a Monthly report with stats and updates.
 - iv. CONGRATULATIONS to our two Lyle Wohlers Law Enforcement Award Recipients: Officer Andrew Lorenz for 2020 Officer of the Year, and Town Resident Bob Wise for 2020 Citizen of the Year.
 - v. Clear Creek County is in LEVEL CLEAR. Fully vaccinated people are no longer required to wear face masks in most settings, except where required by the State Orders, or by local businesses and workplaces. For those not yet vaccinated, State Officials and the Clear Creek County Public & Environmental Health Department suggest that face masks still be worn in indoor settings around others.
 - vi. The Empire Police Department is planning to host National Night Out on Tuesday August 3rd. This event promotes police-community partnerships; crime, drug, and violence prevention; safety; and neighborhood unity.
- d. Admin:
 - vii. The Town Clean-Up Day was a success! Thank you to all the helping hands: Officer Andrew Lorenz, Town employees Terry Gray & Jeannette Piel, Volunteers Bob Wise, Cheri Brown & Steven Hanners, Lyle Erickson, Rex Fessel & Laura Talcott, Henry Whitney, Lonnie Garcia, and John Ishee.
- e. Public Works: (Parks, Streets)
 - viii. DO YOU HAVE CONSTRUCTION, PLUMBING, OR MECHANICAL KNOWLEDGE, KNOW HOW TO OPERATE EQUIPMENT, HAVE EXPERIENCE WITH COMMERCIAL CLEANING, HAVE A GREEN THUMB? AND ARE WILLING TO LEARN A FEW NEW SKILLS? The Town of Empire has several opportunities for employment. We are hiring Public Works employees, FT, PT, and Seasonal. Must have valid CO DL, agree to background check and drug testing. Must be able to perform physical labor. Accepting applications until 6-30-21. Employment application on website.
 - ix. The Public Works Department will flush the fire hydrants sometime in June. The Town does this every year to remove sediment from the water lines.
- f. Water/Wastewater:
- g. Planning Commission:
 - x. All Planning Commission meetings are in-person with remote access.
 - xi. The Planning Commission will hold a regular meeting on Wednesday, June 30th, 2021 at 6:30 pm.

12. New Business: No New Business

13. The Next Board of Trustees Meeting is July 20th, 2021, at 6:30 pm. In-person with remote access.

14. Adjourn the Meeting

TRUSTEE ROBERTSON MOTIONED TO ADJOURN THE MEETING, TRUSTEE ELLINGTON PROVIDED THE SECOND, ALL WERE IN FAVOR, MOTION PASSED.

The meeting was adjourned at 7:07 PM.

(mayor)

(town clerk)