

TOWN OF EMPIRE  
30 East Park Avenue –P.O. Box 100 Empire CO 80438-0100  
303/569-2978 – 303/569-2282 fax

*Board of Trustees*  
June 23, 2021

**1. Call to Order**

The meeting was called to order at 6:32 PM.

The meeting was held through Zoom – a web-based video conferencing platform. It took several minutes to confirm that everyone could see and hear the meeting.

**2. Roll Call**

**Present:** Mayor Wendy Koch, Mayor Pro-Tem Linda Robertson, Trustee Denise Tennant, Trustee Michael Ellington, Police Chief John Stein, Town Attorney Brandon Dittman, Town Clerk Jeannette Piel.

**Absent:** Trustee Lisa Kunze

**A quorum was present at the meeting.**

**3. Approval of Agenda**

**TRUSTEE ROBERTSON MOTIONED TO APPROVE THE AGENDA FOR JUNE 23, 2021, TRUSTEE TENNANT PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.**

**4. Ordinances:**

- a. **Second Reading and Public Hearing of Ordinance 170: Empire Land Use and Development Code as Amended Regulating Short-Term Rentals within the Limits of the Town of Empire.**

**TRUSTEE ROBERTSON MOTIONED TO AMEND THE ORDINANCE TO ADD THE REQUIREMENT OF A SHORT-TERM RENTAL LICENSE IN “A” AND ADD “IF THE PROPERTY IS ZONED RESIDENTIAL” AT THE END OF THE SENTENCE IN “D,” TRUSTEE ELLINGTON PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, THE SECONDARY MOTION PASSED.**

**TRUSTEE TENNANT MOTIONED TO APPROVE THE SECOND READING OF ORDINANCE 170: EMPIRE LAND USE AND DEVELOPMENT CODE AS AMENDED REGULATING SHORT-TERM RENTALS WITHIN THE LIMITS OF THE TOWN OF EMPIRE, TRUSTEE ELLINGTON PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.**

Ordinance 170 will be published on Wednesday, June 30<sup>th</sup> in the Clear Creek Courant, and will be effective 30 days from publication which is Friday July 30<sup>th</sup>, 2021.

- b. **Second Reading and Public Hearing of Ordinance 261: An Ordinance of The Town of Empire, Colorado, Approving a Contract to Buy and Sell Real Estate for the Purposes of Sale of Town Property to Bob Croke and Authorizing All Actions Necessary to Complete the Sale of Lot 4, Block 24. Exhibit A Survey**

**Exhibit B Agreement Authorizing Sale of Town Property to Bob Croke  
Exhibit C Bob Croke Letter Agreement  
Exhibit D Quitclaim Deed**

**TRUSTEE TENNANT MOTIONED TO APPROVE THE SECOND READING OF ORDINANCE 261: AN ORDINANCE OF THE TOWN OF EMPIRE, COLORADO, APPROVING A CONTRACT TO BUY AND SELL REAL ESTATE FOR THE PURPOSES OF SALE OF TOWN PROPERTY TO BOB CROKE AND AUTHORIZING ALL ACTIONS NECESSARY TO COMPLETE THE SALE OF LOT 4, BLOCK 24, TRUSTEE ELLINGTON PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.**

Ordinance 261 will be published on Wednesday, June 30<sup>th</sup> in the Clear Creek Courant, and will be effective 30 days from publication which is Friday July 30<sup>th</sup>, 2021. Closing documents will be signed on June 24<sup>th</sup>, 2021.

**5. The Next Board of Trustees Meeting is July 20th, 2021, at 6:30 pm. In-person with remote access.**

Reminder:

Empire Board of Trustees Public Hearing for Well and Water Treatment Plant Improvements is on Thursday July 15th, 2021, at 6:30 pm.

A public hearing will be conducted for informing citizens and soliciting public input, written or oral, regarding the Town of Empire Well & Water Treatment Improvements Project and Preliminary Engineering Report (PER). The PER is a report detailing the project consisting of proposed well improvements including a new drilled well and treatment, and improvements to the current slow sand filtration system. Total project costs are estimated at \$2.1 million. The report is being submitted to the Colorado Department of Public Health and Environment (CDPHE) to qualify the Town of Empire for a State Revolving Fund Loan. Copies of the Preliminary Engineering Report are available for public review prior to the Public Hearing at Empire Town Hall or [www.TownOfEmpire.Colorado.Gov](http://www.TownOfEmpire.Colorado.Gov).

The Public Notice for this Hearing was printed in the Clear Creek Courant on June 9th, 2021.

**6. Adjourn the Meeting**

**TRUSTEE ROBERTSON MOTIONED TO ADJOURN THE MEETING, TRUSTEE TENNANT PROVIDED THE SECOND, ALL WERE IN FAVOR, MOTION PASSED.**  
The meeting was adjourned at 7:03 PM.

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(mayor)

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(town clerk)