

TOWN OF EMPIRE
30 East Park Avenue –P.O. Box 100 Empire CO 80438-0100
303/569-2978 – 303/569-2282 fax

Board of Trustees
August 17, 2021

1. Call to Order

The meeting was called to order at 6:33 PM.

The meeting was held through Zoom – a web-based video conferencing platform. It took several minutes to confirm that everyone could see and hear the meeting.

2. Roll Call

Present: Mayor Wendy Koch, Trustee Denise Tennant, Trustee Lisa Kunze, Trustee Michael Ellington, Police Chief John Stein, Town Attorney Brandon Dittman, Town Clerk Jeannette Piel.

Absent: Mayor Pro-Tem Linda Robertson

A quorum was present at the meeting.

3. Approval of Agenda

TRUSTEE TENNANT MOTIONED TO APPROVE THE AGENDA FOR AUGUST 17, 2021, TRUSTEE ELLINGTON PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.

4. Approval of Consent Agenda. These items will be approved collectively with one vote.

a. Approval of Minutes from July Regular Meeting

b. Approval of July Bills

TRUSTEE KUNZE MOTIONED TO APPROVE THE CONSENT AGENDA FOR AUGUST 17, 2021, TRUSTEE TENNANT PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.

5. Adjourn as the Board of Trustees and Reconvene as the Liquor Licensing Board:

TRUSTEE TENNANT MOTIONED TO ADJOURN AS THE BOARD OF TRUSTEES AND RECONVENE AS THE LIQUOR LICENSING BOARD, TRUSTEE KUNZE PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.

a. Public Hearing of the Special Events Application for Stacey Todd on behalf of CCMRD for Devil on the Divide

TRUSTEE TENNANT MOTIONED TO APPROVE THE SPECIAL EVENTS APPLICATION FOR STACEY TODD ON BEHALF OF CCMRD FOR DEVIL ON THE DIVIDE, TRUSTEE ELLINGTON PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.

b. Umiya Associates LLC / Valero Retail Liquor License Renewal Application

TRUSTEE KUNZE MOTIONED TO APPROVE UMIYA ASSOCIATES LLC / VALERO RETAIL LIQUOR LICENSE RENEWAL APPLICATION, TRUSTEE ELLINGTON PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.

6. Adjourn as the Liquor Licensing Board and Reconvene as the Board of Trustees: TRUSTEE TENNANT MOTIONED TO ADJOURN AS THE LIQUOR LICENSING BOARD AND RECONVENE AS THE BOARD OF TRUSTEES, TRUSTEE KUNZE PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.

7. Public Comment: Rob Collins asked about road maintenance for the alley behind his house, which is one street north of Sunny Avenue.

8. Reports:

- a. Budget:
- b. Mayor: (CCEDC, CDOT, CCFA)
 - i. The Town of Empire is looking for Town Residents to fill Two Volunteer Positions on the Empire Board of Trustees. Applicants must be a resident of Empire.
- c. Police:
 - i. Chief Stein will provide a Monthly report with stats and updates.
 - ii. Clear Creek County is in LEVEL CLEAR. Fully vaccinated people are no longer required to wear face masks in most settings, except where required by the State Orders, or by local businesses and workplaces. For those not yet vaccinated, State Officials and the Clear Creek County Public & Environmental Health Department suggest that face masks still be worn in indoor settings around others.
 - iii. Free Gun locks are available in the Town Offices.
- d. Events:
 - i. August 21st: Adopt-a-Highway clean-up. Contact FriendsOfClearCreek@gmail.com for details.
 - ii. September 11th: Devil on the Divide.
- e. Admin:
 - i. KGoat is throwing a party
- f. Public Works: (Parks, Streets)
 - i. Update on the milling
- g. Water/Wastewater:
 - i. The Public Works Department will flush the fire hydrants on Thursday, September 7th from 10 am - 3 pm. The Town does this every year to remove sediment from the water lines.
 - ii. Water & Sewer late fees have been suspended since the beginning of the COVID-19 pandemic. We will start charging late fees again in August and you will see the charge on the September bill.
- h. Planning Commission:
 - i. All Planning Commission meetings are in-person with remote access.
 - ii. This month, the Planning Commission will hold a regular meeting on Wednesday, August 25th, 2021, at 6:30 pm.

Next month, the Planning Commission will hold a Master Plan Workshop on Monday, September 20th, 2021, at 6 pm., and a regular meeting on Wednesday, September 29th, 2021, at 6:30 pm.

9. New Business: Trustee Kunze asked if we are still working on selling our surplus electronic equipment. That has been on hold during COVID restrictions but we are still planning on advertising.

10. The Next Board of Trustees Meeting is August 17th, 2021, at 6:30 pm. In-person with remote access.


11. Adjourn the Meeting

TRUSTEE KUNZE MOTIONED TO ADJOURN THE MEETING, TRUSTEE ELLINGTON PROVIDED THE SECOND, ALL WERE IN FAVOR, MOTION PASSED.

The meeting was adjourned at 7:07 PM.



(mayor)



(town clerk)