

Meeting Agenda

December 14, 2021 ~ 6:30 pm

Remote Meeting using the Zoom Platform

<https://us02web.zoom.us/j/85764534789?pwd=ZkZRemY3S0phWUdMZ2liYmd2eU9ZZz09>

Meeting ID: 857 6453 4789 Passcode: 736439

If you would like to address The Board of Trustees at this meeting, please place your name on the sign-up sheet or indicate that through the chat function on the online Meeting Platform. You will be recognized to speak during the "Public Comment" portion of the agenda. Discussion is limited to 5 minutes and please address your comments to the Board. Thank you for your cooperation.

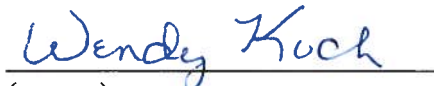
1. **Call Meeting to Order**
2. **Roll Call** – The Empire Board of Trustees requires a simple majority of four trustees present at the meeting for a quorum.
3. **Approval of Agenda**
4. **Consent Agenda:** These items will be approved collectively with one vote.
 - a. **Approval of Minutes from November Regular Meeting**
 - b. **Approval of October & November Bills**
5. **Discussion: Vote to grant authority to the Mayor to sign two contracts for vehicle leases for the Police Department in excess of \$10,000.00 each with the intent to ratify the contracts at the January Board of Trustees Meeting.**
6. **Resolutions:**
 - a. **Resolution 21-16 Supplemental Budget and Appropriation General Fund**
 - b. **Resolution 21-17 Mill Levy**
 - c. **Resolution 21-18 Declaring a Local Disaster Emergency Due to the Workforce Housing Crisis**
 - d. **Resolution 21-19 Authority to Execute a Contract with JVA**
7. **Discussion: Clear Creek County Housing Strategy Report**
8. **Announcement: Empire Municipal Elections will be held April 5th, 2022. Nomination Packets for Mayor and Board of Trustees will be available in Town Hall on January 4th, 2022. All positions are up for re-election for a two-year term. Candidates must collect signatures from Empire residents on a nomination petition.**
9. **Public Comment**
10. **Reports**
 - a. **Budget:** The 2022 Budget will be submitted to Clear Creek County and the State of Colorado on December 15th, 2022.
 - b. **Mayor:** (CCEDC, CDOT, CCFA)
 - c. **Police:**
 - i. Chief Stein will provide a monthly report with stats and updates.
 - ii. OHV renewals to be sent out for January.
 - iii. All Short-Term Rentals within Town limits must be licensed with the Town of Empire. Please contact Town Hall if you have been operating a Short-term Rental and need to apply for a license.
 - d. **Events:**
 - i. Small Business Saturday
 - ii. Christmas Celebration
 - iii. Empire Business Partnership
 - e. **Admin:**

- i. Tax Liens for past due water bills will be filed with the County on Wednesday, December 15th.
 - ii. Wreaths across America: Clear Creek County Veterans Coalition will place wreaths on Veterans graves on December 18th. If you would like to donate for the wreaths, please contact Town Hall.
 - iii. 2022 Business Licenses will be sent out in December.
- f. Public Works: (Parks, Streets)
 - i. Millings are still available for purchase.
- g. Water/Wastewater:
 - i. The DWRF grant and the SRF loan will both close on Wednesday, December 22nd, 2021.
 - ii. Backflow and Grease trap inspections will be required at the beginning of 2022, notices will be sent out with Business License renewals.
 - iii. Please continue to conserve water as we are still in drought conditions and want to preserve as much water in our storage tanks as possible to use when Madd Creek freezes over later this winter.
- h. Planning Commission:
 - i. All Planning Commission meetings are in-person with remote access.
 - ii. The November and December Regular Meetings are combined and will be held December 15th, 2021, at 6:30 pm.
 - iii. In January, the Master Plan Workshop will be held on January 10th, 2022, at 6:00 pm, and the Regular Meeting will be held on January 26th, 2022, at 6:30 pm.

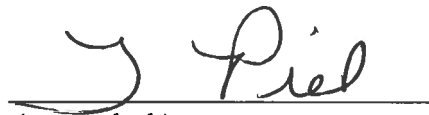
11. New Business

12. The Next Board of Trustees Regular Meeting is January 18th, 2022, at 6:30 pm. In-person with remote access.

13. Adjourn Meeting



(mayor)



(town clerk)