

Town of Empire

30 East Park Avenue/P.O. Box 100 Empire, Co 80438

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January 26, 2022

Planning Commission Minutes

Planning Commission Members Present Acting Chairperson, Sally Rush, Eileen Wheelock, Tony Robertson, Wendy Koch, Zoning Officer/Police Chief - John Stein

Absent Planning Commission Members Denise Tennant

Audience - Eric Danielson

Rush called the meeting to order at 6:30 p.m.

Approval of Agenda Robertson moved to approve the Agenda, Koch second. Unanimous vote.

Approval of Minutes

- a. July 28, 2021 Koch moved, Rush Second
- b. September 29, 2021 Robertson moved, Koch second
- c. October 27, 2021 Koch moved, Robertson second
- d. December 15, 2021 Wheelock moved, Koch second

NOTE: This was the first meeting with a quorum since mid-2021. All minutes passed by unanimous vote.

Public Comment - none

Mayor's and Commission Members' Reports

a. Town Board progress for Pre-Annexation review of Harmony Domes. The Town has hired JVA Engineering to review the Pre-Annexation documents provided by Harmony Domes and determine additional considerations and costs for the pre-annexation approval.

- b. Zoning Requests - none
- c. Master Plan Process -

The Master Plan is being reviewed by the Planning Commission and is approximately 2/3's complete in the reading/discussion/editing meetings. Once completed by the PC, the Town Administration will review it for clerical and accuracy. At that time the pertinent data (such as current water distribution data) will be included. It will then be presented for public review and comment before going to the Town Board for approval.

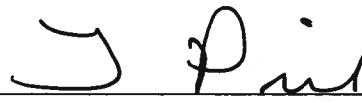
Conditional Use Permits with Short-Term Rental License Applications

- a. Update on 3 new applications
 - Linda Robertson-192 East Clear Creek Drive
 - Dana Ray McWilliam - 188 East Clear Creek Drive
 - Jimmy Andrews - 412 East Mountain Avenue
- b. All 3 applications have issues to be complete and are awaiting County Inspection
- c. These applications will be permitted to continue until complete unless another applicant requests a Conditional Use Permit for Short-Term Rental License. At that time the new application will be accepted for review by the Town. Rush will provide a letter to the current applicants notifying them of this.

Adjournment Koch moved to adjourn. Robertson second. Unanimous vote.



Planning Commission Chair



Attest Town Clerk