

TOWN OF EMPIRE
30 East Park Avenue –P.O. Box 100 Empire CO 80438-0100
303/569-2978 – 303/569-2282 fax

Board of Trustees Regular Meeting
July 19, 2022

1. Call to Order

The meeting was called to order at 6:33 PM.
The meeting was held in person and through Zoom.

2. Roll Call

Present: Mayor Wendy Koch, Mayor Pro-Tem Linda Robertson, Trustee Denise Tennant, Trustee Shannon Hickman, Trustee Lorry Singmaster, Police Chief John Stein, Attorney Colleen McCroskey, Town Clerk Jeannette Piel.

Absent: Trustee Susan Owen

A quorum was present at the meeting.

3. Approval of Agenda

TRUSTEE TENNANT MOTIONED TO APPROVE THE AGENDA FOR JULY 19, 2022, TRUSTEE SINGMASTER PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.

4. Resolutions

- a. Resolution 22-13: A Resolution of The Town of Empire Colorado Adopting the Clear Creek County Hazard Mitigation Plan**

TRUSTEE TENNANT MOTIONED TO ADOPT RESOLUTION 22-13 A RESOLUTION OF THE TOWN OF EMPIRE COLORADO ADOPTING THE CLEAR CREEK COUNTY HAZARD MITIGATION PLAN, TRUSTEE SINGMASTER PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.

The Resolution is effective immediately.

- b. Resolution 22-14: A Resolution of The Town of Empire, Colorado Accepting an Additional Drinking Water Revolving Loan Fund (“DWRF”) Design and Engineering Grant from The Colorado Water Resources and Power Development Authority (“CWRPDA”) For the Purposes of Water Utility Improvements and Approving a Design and Engineering Principal Forgiveness Loan Agreement (D&E)**

TRUSTEE TENNANT MOTIONED TO ADOPT RESOLUTION 22-14 A RESOLUTION OF THE TOWN OF EMPIRE, COLORADO ACCEPTING AN ADDITIONAL DRINKING WATER REVOLVING LOAN FUND (“DWRF”) DESIGN AND ENGINEERING GRANT FROM THE COLORADO WATER RESOURCES AND POWER DEVELOPMENT AUTHORITY (“CWRPDA”) FOR THE PURPOSES OF WATER UTILITY IMPROVEMENTS AND APPROVING A DESIGN AND ENGINEERING PRINCIPAL FORGIVENESS LOAN AGREEMENT (D&E), TRUSTEE SINGMASTER PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.

The Resolution is effective immediately.

- c. **Resolution 22-15: A Resolution of The Town of Empire, Colorado Authorizing the Town to Enter into An Intergovernmental Agreement with The State of Colorado Department of Local Affairs to Accept an Energy Mineral Assistance Grant for the Well and Water Treatment Plant Improvements Project.**

TRUSTEE TENNANT MOTIONED TO ADOPT RESOLUTION 22-15 A RESOLUTION OF THE TOWN OF EMPIRE, COLORADO AUTHORIZING THE TOWN TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH THE STATE OF COLORADO DEPARTMENT OF LOCAL AFFAIRS TO ACCEPT AN ENERGY MINERAL ASSISTANCE GRANT FOR THE WELL AND WATER TREATMENT PLANT IMPROVEMENTS PROJECT, TRUSTEE ROBERTSON PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.

The Resolution is effective immediately.

5. Discussion: Clear Creek Fire Authority 2022 Amended and Restated Intergovernmental Agreement

IGA draft with Clear Creek Fire Authority. This is not a final draft, but they are sending it to all the stakeholders so we can start looking at it. We will not be voting on anything at our meeting, this is just information for you to read so you are familiar with it when we do need to vote on it later.

6. Resignation of Board of Trustee Paul Whillock

Mayor Wendy read Trustee Whillock resignation letter. Mayor Wendy thanked him for his service.

7. Public Comment:

- Bernie Hubner – Concerned the flowers need more water. Noticed a hole in the deck and asked about repair. Asked if the Town has a road sander.
- Peggy Hubner– asked if the Town is receiving her emails. Noticed dog poop is overflowing. Noticed toilet paper is not filled. Noticed high weeds growing around the Visitor Center and suggested getting goats to eat the weeds.
- Margie Kaspari– Thank you for all the Town does. Requesting an update on the millings and concrete barriers. Would like to know the progress on developing Ball Placer. Concerns about potholes on North and South Main Street. Concerns about Norms properties. Concerns about the incomplete fence on South Main. Would like stats on speeding tickets and the Towns revenue. Concerns about rafters on Highway 40.

8. Reports:

- a. Events:
- i. Farmers Market July 23, August 6 & 20, September 3 & 17. 9-1 in Theobald Park.
 - ii. Third Saturday in August & September: Adopt-a-Highway Clean-Up with Friends of Clear Creek
 - iii. August 2, Tuesday: National Night Out
 - iv. September 10, Saturday: Devil on the Divide

- b. Admin:
 - i. The Town of Empire is hiring for several positions. Office help PT Seasonal for projects. Must be proficient in MS Word and Excel. Public Works Crew, FT with benefits, PT, and Seasonal. Must have valid CO DL, work some weekends, and be able to perform physical labor. Basic construction and plumbing knowledge preferred; small equipment operation helpful. All positions starting pay from \$16 to \$19 based on experience, with advancement possibilities. Must agree to background check and drug testing. At the moment, we have a great team of volunteers and temporary workers that can fill the gaps until we hire more staff. Applications can be picked up in the Town Hall or on the website.
- c. Planning Commission:
 - i. All Planning Commission meetings are in-person with remote access.
 - ii. This month, the Regular Meeting will be held on Wednesday, July 27th, 2022, at 6:30 pm.
 - iii. Next month, the Regular Meeting will be held on Wednesday, August 31st, 2022, at 6:30 pm.
 - iv. The next Master Plan Workshop will be held on Monday, August 22nd, 2022, at 6:30 pm.


9. New Business from Board of Trustee Members

10. The Next Board of Trustees Regular Meeting is August 16th, 2022, at 6:30 pm. In-person with remote access.

11. Adjourn Meeting

TRUSTEE TENNANT MOTIONED TO ADJOURN THE MEETING, TRUSTEE SINGMASTER PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.

The meeting was adjourned at 7:08 PM.


(mayor)


(town clerk)