

TOWN OF EMPIRE
30 East Park Avenue –P.O. Box 100 Empire CO 80438-0100
303/569-2978 – 303/569-2282 fax

Board of Trustees Regular Meeting
August 16, 2022

1. Call to Order

The meeting was called to order at 6:33 PM.
The meeting was held in person and through Zoom.

2. Roll Call

Present: Mayor Wendy Koch, Trustee Lorry Singmaster, Trustee Susan Owen, Trustee Shannon Hickman, Police Chief John Stein, Attorney Colleen McCroskey, Town Clerk Jeannette Piel.

Absent: Trustee Denise Tennant, Mayor Pro-Tem Linda Robertson

A quorum was present at the meeting.

3. Approval of Agenda

TRUSTEE OWEN MOTIONED TO APPROVE THE AGENDA FOR AUGUST 16, 2022, TRUSTEE SINGMASTER PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.

4. The Board will now adjourn as the Board of Trustees and convene as the Liquor Licensing Board.

TRUSTEE OWEN MOTIONED TO ADJOURN AS THE BOARD OF TRUSTEES AND CONVENE AS THE LIQUOR LICENSING BOARD, TRUSTEE SINGMASTER PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.

5. Convene as Liquor Licensing Board:

a. Stacey Todd on behalf of CCMRD for Devil on the Divide Special Events Application

Chief Stein informed the board of his findings. Public Hearing open and closed.
TRUSTEE OWEN MOTIONED TO APPROVE THE LIQUOR LICENSE SPECIAL EVENT APPLICATION FOR CCMRD ON BEHALF OF STACEY TODD FOR DEVIL ON THE DIVIDE, TRUSTEE SINGMASTER PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.

6. The Board will now adjourn as the Liquor Licensing Board and reconvene as the Board of Trustees.

TRUSTEE OWEN MOTIONED TO ADJOURN AS THE LIQUOR LICENSING BOARD AND RECONVENE AS THE BOARD OF TRUSTEES, TRUSTEE HICKMAN PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.

7. Update on CDOT resurfacing project and traffic study

CDOT has done several pedestrian studies through town and is planning to do a few more as they move into the design phase of the resurfacing project. At this time, they are planning to move the traffic light from in front of the school to the intersection of Avery and Park, which is the same intersection as the rafting company and café. Many people have voiced concerns about that intersection, and CDOT is aware of those concerns and will address it during the project. They are also making the crosswalk in front of the Town Hall larger and improving the warning lights.

We do not have any more details, just general descriptions. We will have more to share when the project design is complete. Resurfacing will take place in 2024.

8. Public Comment:

There was no public comment

9. Reports:

a. Mayor: (CCEDC, CDOT, CCFA)

- i. THANK YOU to our newest staff members: Public Works Supervisor Paul Whillock, and Public Works Crew Terry Gray and Bob Wise. Project Assistants Jennifer Boswell and Lisa Kunze. They are all filling temporary positions as we rebuild our departments.
- ii. We are still taking applications and interviewing for additional Public Works employees. Public Works Crew, FT with benefits, PT, and Seasonal. Must have valid CO DL, work some weekends, and be able to perform physical labor. Basic construction and plumbing knowledge preferred; small equipment operation helpful. All positions starting pay from \$16 to \$19 based on experience, with advancement possibilities. Must agree to background check and drug testing. Applications can be picked up in the Town Hall or on the website.

b. Police:

- i. THANK YOU to everyone who made our second annual National Night Out a success. Deputy Chief Andrew Lorenz brought in law enforcement and emergency divisions from throughout the County, including the SWAT vehicle and the Flight for Life Helicopter. We had a great raffle drawing with lots of donated gift cards, and free hotdogs. A special thank you to Peggy Hubner for providing her legendary pies for dessert!

a. Public Works:

- i. MONDAY, AUGUST 22, & TUESDAY, AUGUST 23, 35 truckloads of concrete barriers will be removed from the Ball Placer. The trucks will run during the night on those two nights. The remainder of the concrete barriers will be removed in smaller quantities, during the day throughout the remainder of the month, and will be completed by the end of August.

b. Events:

- i. Farmers Market August 21, September 4 & 18. 10-4 in Theobald Park.
- ii. Third Saturday in August & September: Adopt-a-Highway Clean-Up with Friends of Clear Creek
- iii. September 10, Saturday: Devil on the Divide & Festival

c. **Planning Commission:**

- i. All Planning Commission meetings are in-person with remote access.
- ii. The next Master Plan Workshop will be held on Monday, August 22nd, 2022, at 6:30 pm.
- iii. This month, the Regular Meeting will be held on Wednesday, August 31st, 2022, at 6:30 pm.
- iv. Next month, the Regular Meeting will be held on Wednesday, September 28th, 2022, at 6:30 pm.

10. New Business from Board of Trustee Members

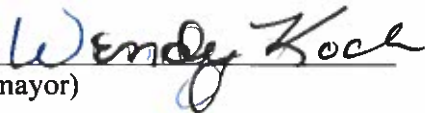
- **Trustee Singmaster** – Discussed fixing the South Main Street washouts/potholes prior to the Devil on the Divide Event on September 10th, 2022.

11. The Next Board of Trustees Regular Meeting is September 20th, 2022, at 6:30 pm. In-person with remote access.

12. Adjourn Meeting

TRUSTEE OWEN MOTIONED TO ADJOURN THE MEETING, TRUSTEE SINGMASTER PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.

The meeting was adjourned at 6:55 PM.


(mayor)


(town clerk)