

TOWN OF EMPIRE
30 East Park Avenue – P.O. Box 100 Empire CO 80438-0100
303/569-2978 – 303/569-2282 fax

Board of Trustees Regular Meeting
November 15, 2022

1. Call to Order

The meeting was called to order at 6:31 PM.
The meeting was held in person and through Zoom.

2. Roll Call

Present: Mayor Wendy Koch, Mayor Pro-Tem Linda Robertson, Trustee Denise Tennant, Trustee Lorry Singmaster, Police Chief Andrew Lorenz, Attorney Colleen McCroskey, Town Clerk Jeannette Piel.

Absent: Trustee Susan Owen, Trustee Shannon Hickman.

A quorum was present at the meeting.

3. Approval of Agenda

TRUSTEE ROBERTSON MOTIONED TO APPROVE THE AMENDED AGENDA FOR NOVEMBER 15, 2022, TO CHANGE NUMBER SIX, TOWN HALL ROOFING CONTRACT AS A DISCUSSION ITEM, TRUSTEE TENNANT PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.

4. Ordinances:

- a. Ordinance 266: An Ordinance of The Town of Empire, Colorado Making The 2018 Edition of The International Fire Code Effective Within the Borders of The Town of Empire as Amended.**

TRUSTEE TENNANT MOTIONED TO APPROVE THE SECOND READING OF ORDINANCE 266: AN ORDINANCE OF THE TOWN OF EMPIRE, COLORADO MAKING THE 2018 EDITION OF THE INTERNATIONAL FIRE CODE EFFECTIVE WITHIN THE BORDERS OF THE TOWN OF EMPIRE AS AMENDED, TRUSTEE ROBERTSON PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.

The Second Reading and Public Hearing for Ordinance 266 is approved. The ordinance is effective 30 days after publication, on December 24, 2022.

5. Resolutions:

- a. Resolution 22-18: A Resolution of The Town of Empire, Colorado Appointing a Police Chief**

Mayor Wendy Koch named New Empire Police Chief Andrew Lorenz

TRUSTEE ROBERTSON MOTIONED TO ADOPT RESOLUTION 22-18 A RESOLUTION OF THE TOWN OF EMPIRE, COLORADO APPOINTING A POLICE CHIEF, TRUSTEE SINGMASTER PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.

The Resolution is effective immediately.

b. Resolution 22-19: A Resolution of The Town of Empire, Colorado Declining Full Participation in The Colorado State-Run Paid Family and Medical Leave Insurance Program

TRUSTEE ROBERTSON MOTIONED TO ADOPT RESOLUTION 22-19 A RESOLUTION OF THE TOWN OF EMPIRE, COLORADO DECLINING FULL PARTICIPATION IN THE COLORADO STATE-RUN PAID FAMILY AND MEDICAL LEAVE INSURANCE PROGRAM, TRUSTEE SINGMASTER PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.

The Resolution is effective immediately.

6. Discussion for the Town Hall Roofing Contract

Mayor Wendy shared that we had two bids, but one backed out. Looking for another company to compare. Several residents offered to send contact information for roofers.

7. Selection of bid for Empire Water Distribution System Evaluation RFP

The Town sent a Request for Proposal (RFP) to 5 engineering firms: The request was to analyze the existing water distribution system, and storage components of the Town. Make recommendations for necessary efforts to correct the deficiencies within the Town's service area. Ramey Environmental assisted with writing the RFP in anticipation of our Sanitary Survey, which is an evaluation from CDPHE. CDPHE advised us to be prepared to move quickly to apply for grant funding.

- RFP Issued September 22, 2022
- Pre-Bid Meeting of Proposers October 4, 2022
- Questions due in writing to Town October 7, 2022
- Responses from Town October 11, 2022
- Proposals due October 14
- Interviews October 20, 2022
- Recommendation to Board of Trustees November 15, 2022
- Notice to Proceed November 28, 2022
- Present the bids to the Board (1 & 2)
- Present Staff Recommendation to the Board

CLERK PIEL CONDUCTED A ROLL CALL VOTE FOR THE BID SELECTION. ALL FOUR TRUSTEES VOTED FOR JVA.

The Mayor and Clerk will negotiate the contract and a resolution to accept the contract will be presented at the next meeting.

8. Request for Donation by Donna Kline, President of the Project Support Senior Center Board of Directors

TRUSTEE ROBERTSON MOTIONED TO DONATE \$500 TO THE PROJECT SUPPORT SENIOR CENTER, TRUSTEE TENNANT PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.

9. Announcement: Sheriff Rick Albers Names New Clear Creek County Undersheriff 30-year law enforcement veteran John W. Stein chosen as second-in-command November 14, 2022 (Georgetown, CO) – Today, Sheriff Rick Albers is announcing John W. Stein as the new Undersheriff for the Clear Creek County Sheriff's Office. With more than 30 years in law enforcement, Undersheriff Stein brings a wealth of experience working in and leading public safety organizations.

Undersheriff Stein previously served as the Undersheriff in Grand County and, most recently, the Chief of Police for the Empire, Colorado Police Department. In both leadership roles, he implemented new policy and procedural reforms to provide a higher level of service for communities. After careful study and review, he initiated systemic and structural changes to improve overall efficacy while demonstrating the ability to acquire additional grant funding. Undersheriff Stein is driven by a passion for ensuring law enforcement agencies serve their communities with best-practice standards, quality service, and compassionate engagement while creating an internal culture that uplifts and expands employee opportunities.

"My desire has always been to make sure that we are serving our community with the highest level of service and providing a supportive environment for our dedicated deputies and professional staff," said Sheriff Rick Albers. "Every day offers the opportunity to be better than we were the day before and look to be better tomorrow than we are today. With his compassionate leadership and impressive experience, Undersheriff Stein is the right person to help us grow as an organization."

Undersheriff Stein will oversee the Sheriff's Office's daily operations, detention, and administrative functions.

"I'm deeply honored to be selected by Sheriff Albers to serve as his Undersheriff, especially at this critical time," said Undersheriff John Stein. "I look forward to serving the people of Clear Creek County and the women and men of the Sheriff's Office with the same passion and dedication I've displayed my entire career."

The appointment of Undersheriff Stein is effective November 14, 2022, The Clear Creek County Sheriff's Office provides law enforcement and pre-trial detention services for Clear Creek County. The position of Undersheriff is an at-will post chosen by the Sheriff.

10. Discussion: The 2023 Proposed Budget

- a. The vote has been rescheduled for the Board of Trustees Regular Meeting on December 13, 2022. The Public Hearing will be announced in the Clear Creek Courant.

11. Public Comment

- Buz Chandler suggested a public meeting with the Board of Trustees and the Police Department to establish a better rapport.
- Jackie McGurk had questions about the police department, budget, and staffing coverage.
- Eileen Wheelock had questions about Town emails, FAMLI, newsletters, and the rezoning application. She also requested an update on the well.
- Robin Raulf-Sager supports budget for administration increases and suggests a reevaluation of the police department.

12. Reports

- a. Planning Commission:
 - i. All Planning Commission meetings are in-person with remote access.

- ii. This next Regular Meeting will be held on Wednesday, December 7th, 2022, at 6:30 pm, which is a combined meeting for November and December.

13. New Business

14. The Next Board of Trustees Supplemental Meeting is Wednesday, December 7th, 2022, at 6:30 pm. In-person with remote access. Public Hearing for rezoning application. This meeting will be held on the same night as the Planning Commission Meeting.

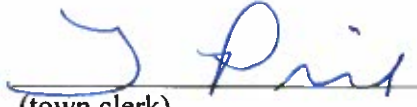
15. The Next Board of Trustees Regular Meeting is December 13th, 2022, at 6:30 pm. In-person with remote access.

16. Adjourn Meeting

TRUSTEE ROBERTSON MOTIONED TO ADJOURN THE MEETING, TRUSTEE TENNANT PROVIDED THE SECOND, CLERK PIEL CONDUCTED A ROLL CALL VOTE, ALL WERE IN FAVOR, MOTION PASSED.

The meeting was adjourned at 7:21 PM.


(mayor)


(town clerk)