

Regular Meeting Agenda
March 21, 2023 ~ 6:30 pm

Remote Meeting using the Zoom Platform Meeting ID: 879 9618 0511 Passcode: 479200
<https://us02web.zoom.us/j/87996180511?pwd=OTNWT2JZcGcvMHd0SXRUUVUpLSkgvdz09>

If you would like to address The Board of Trustees at this meeting, please place your name on the sign-up sheet or indicate that through the chat function on the online Meeting Platform. You will be recognized to speak during the “Public Comment” portion of the agenda. Discussion is limited to 5 minutes and please state your name and address your comments to the Board. Thank you for your cooperation. Also, please silence your phones and do not use them during the meeting out of consideration for your Board Members and Staff who are presenting information during the meeting.

1. **Call Meeting to Order**
2. **Roll Call** – The Empire Board of Trustees requires a simple majority of four trustees present at the meeting for a quorum.
3. **Approval of Agenda**
4. **Approval of Minutes: February 21st, 2023**
5. **Vote to approve the Renewal of the Local Liquor License for Empire Sweet Shop & Grill**
 - a. Report from Police Chief Lorenz
 - b. Report from Town Clerk Piel
6. **Vote to approve a Donation of \$500.00 to Charlie’s Place:** Clear Creek County is requesting a one-time contribution toward the County’s RENEW/Department of Local Affairs Grant, Renewable and Clear Energy Initiative, and a letter of support for the County’s Grant Application to upgrade the Shelter Facility. The RENEW grant focuses on the initiation and replacement of infrastructure with an energy efficient solution. The approach would be to combine the energy efficient HVAC system with the installation of solar PV at the animal shelter site. We have written a letter of support toward the grant application, and if the grant is accepted, the \$500.00 donation will be requested as part of matching funds.
7. **Announcement:** We currently mail the Newsletter to all PO Boxes in Empire, and to our Water customers who have a mailing address outside of Empire. We also put the Newsletter on the Website, put a link on Facebook, post it on the Post Office Bulletin Board, the Front Door of Town Hall, and the Visitor Center Bulletin Board. There are copies available in Town Hall and in the Visitors Center. But we still have people in Town who don’t receive the Newsletter. We want to do everything we can to include our entire community, so we would also like to start emailing the Newsletter. Anyone who would like to receive the Newsletter by email, please email your name and the word “Newsletter” to Clerk@EmpireColorado.us. If you know someone who doesn’t receive it, please encourage them to send an email so we can get them on the list!
8. **Discussion:** Additional Information for Zoning Request from Avoriaz LLC with Andre and Justin Suissa
9. **Ordinances:**
 - a. **Ordinance 267: An Ordinance of The Town of Empire, Colorado, Approving an Application for The Rezoning of Empire Coupon Placer #1298 Parcel One, Within the Town of Empire, From The Residential District (“R-1”) to The Residential Commercial District (“R-C”)**
10. **Annexation for Harmony Domes:**
 - a. **Resolution 23-02: A Resolution of The Town of Empire, Colorado of Substantial Compliance and Intent to Annex**
11. **Reports:**
 - a. Mayor: (CCEDC, CDOT, CCFA)

- b. Police:
 - i. Chief Lorenz will provide a monthly report with stats and updates.
 - ii. All Short-Term Rentals within Town limits must be licensed with the Town of Empire. Please contact Town Hall if you have been operating a Short-term Rental and need to apply for a license.
 - iii. Code Enforcement and Town Clean-Up activities will start this Spring, with a clean-up day scheduled this summer with dumpsters to help residents get rid of unwanted items that are too large for your regular trash service.
 - iv. “WAYS THE COMMUNITY CAN HELP:” If you see something that you would like to complain about, you need to fill out a complaint form so that we have an official complaint to respond to. Mentioning it in passing to a staff member is not an official complaint. Mentioning it in Public Comment in the Board Meeting is not an official complaint. You must fill out a complaint with the Police Department. That is the best, most efficient way to communicate your concerns to the Police Department. We can provide you with a complaint form after the Board Meeting if you need one.
 - c. Events:
 - i. “Things are HOPPIN’ in Empire! We are hosting an Easter Egg Hunt in Theobald Park on Saturday, April 8th, 2023 from 2-3 pm. If you would like to help us with this event or any future events, please email Clerk@EmpireColorado.us.
 - d. Admin:
 - i. Habitat for Humanity will be completing some upgrades and repairs to the Bus Stop on the Northwest corner of Mountain Avenue and Ball Street on Friday, March 24th, 2023.
 - e. Planning Commission:
 - i. All Planning Commission meetings are in-person with remote access.
 - ii. The Regular Meeting will be held on Wednesday, March 29th, 2023, at 6:30 pm.
12. **Public Comment:** Public comment is limited to 5 minutes per person. The Board does not respond to questions during this time. For operational questions, please email the clerk.
13. **New Business from Board of Trustee Members:**
14. **The Next Board of Trustees Regular Meeting is April 18th, 2023, at 6:30 pm. In-person with remote access**
15. **Adjourn Meeting**

(Mayor Wendy Koch)

(Town Clerk Jeannette Piel)