

**Empire Planning Commission Combined November/December  
Regular Meeting Agenda  
December 6, 2023 ~ 6:30 pm**

Remote Meeting using the Zoom Platform. Meeting ID: 878 0971 3379 Passcode: 048833  
<https://us02web.zoom.us/j/87809713379?pwd=bjU0cXlqdGpqYjFXL0ZFQWJVc3FQQT09>

*If you would like to address The Planning Commission at this meeting, please place your name on the sign-up sheet or indicate that through the chat function on the online Meeting Platform. You will be recognized to speak during the “Public Comment” portion of the agenda. Discussion is limited to 5 minutes and please state your name and address your comments to the Planning Commission. Thank you for your cooperation.*

- 1. Roll Call** – The Empire Planning Commission requires a simple majority of three commission members present at the meeting for a quorum.
- 2. Approval of Agenda** - December 6, 2023 Combined November/December Regular Meeting Agenda
- 3. Approval of the Minutes** – Planning Commission
  - a. October 25, 2023 Minutes & Attachment
  - b. November 15, 2023 Minutes
- 4. Mayor and Commission Member Reports** –
- 5. Planning Commission convenes as Board of Adjustment** - To receive a variance application for 53 West Park Ave
  - a. Administrative recommendation: Drawing was submitted. No permit is needed for the fence. The Gate is higher than 6 ft, it is 7.5 ft above the retaining wall. Variance application has been submitted for the gate. Applicant is requesting a reduction or waiver for the \$300 fee.
  - b. Discussion on Variance and/or associated fees.
  - c. Public Hearing on Variance will be scheduled for January 31<sup>st</sup>, 2023.
- 6. Public Comment:** Public comment is limited to 5 minutes per person. The Planning Commission does not respond to questions during this time. For operational questions, please email the clerk.
- 7. Moment of Appreciation**
- 8. The Next Regular Meeting of the Empire Planning Commission is January 31, 2023, at 6:30 pm. In-person with remote access.**
- 9. Adjourn Meeting**

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(Planning Commission Chair Sally Rush)

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(Town Clerk Jeannette Piel)