

Board of Trustees Regular Meeting Agenda

**January 16, 2024 ~ 6:30 pm**

Remote Meeting using the Zoom Platform Meeting ID: 870 8030 9816 Passcode: 292144

<https://us02web.zoom.us/j/87080309816?pwd=bG5tUGR1MU94a3JkUW9NTl0xb21hZz09>

*If you would like to address The Board of Trustees at this meeting, please place your name on the sign-up sheet or indicate that through the chat function on the online Meeting Platform. You will be recognized to speak during the “Public Comment” portion of the agenda. Discussion is limited to 5 minutes and please state your name and address your comments to the Board. Thank you for your cooperation. Also, please silence your phones and do not use them during the meeting out of consideration for your Board Members and Staff who are presenting information during the meeting.*

1. **Call Meeting to Order**
2. **Roll Call** – The Empire Board of Trustees requires a simple majority of four trustees present at the meeting for a quorum.
3. **Approval of Agenda**
4. **Approval of Consent Agenda:**
  - a. Minutes December Regular Meeting
  - b. Minutes January Supplemental Meeting
5. **Ordinances**
  - a. Second Reading and Public Hearing of Ordinance 269: An Ordinance of the Town of Empire, Colorado Amending the Town’s Sign Code
  - b. Second Reading and Public Hearing of Ordinance 270: An Ordinance of the Town of Empire, Colorado Creating the Position of Town Administrator
  - c. First Reading of Ordinance 271: Administrative Regulations for the Board
6. **Resolutions:**
  - a. **Resolution 24-02: Term Limit Ballot Question**
  - b. **Resolution 24-03: Mail In Ballot**
  - c. **Resolution 24-04: Public Notice Designation**
  - d. **Resolution 24-05: Appoint Town Attorney**
  - e. **Resolution 24-06: Approve Town Attorney Representation Agreement**
    - i. Town Attorney Service Agreement
  - f. **Resolution 24-07: Approve CentralSquare Agreement**
    - i. CentralSquare Agreement
  - g. **Resolution 24-08: Approve Hard Rock Café Lease**
    - i. Hard Rock Café Lease
  - h. **Draft Resolution: Code of Conduct**
7. **Vote on yearly Donation to Clear Creek County Radio - Kgoat**
8. **Presentation: Parks and Recreation Overview for Henderson Planning Grant**
9. **Letters of Intent for candidates to fill the remainder of a current term for Board of Trustees and Planning Commission**
10. **2024 Elections:**
  - a. Election packets are still available to pick up for our April 2<sup>nd</sup> Empire Elections
  - b. Candidates for Mayor will be invited to a Town Hall Meeting to participate in a debate on Tuesday, March 12<sup>th</sup> at 6:30 pm. If we do not have more than one candidate for Mayor, then the evening will be to meet all the candidates for Mayor and Board of Trustees.
  - c. Deadline to turn in nomination petitions is Monday, January 22<sup>nd</sup>, at 5 pm in the Administrative Offices.

## 11. Reports:

### a. Mayor: (CCEDC, CDOT, CCFA)

- i. The Clear Creek Economic Development Corporation (CCEDC) is excited to announce its first annual rural resilience community gathering, taking place at the new Idaho Springs Club Hotel on Thursday, February 8<sup>th</sup>. This evening event will inform stakeholders of the economic state of both Clear Creek and Gilpin counties, inspire economic vitality, and celebrate community successes!

The following morning, elected leaders, county and city managers, and key stakeholders will reconvene for a breakfast work session facilitated by Flo Raitano, Director of Partnership Development and Innovation for the Denver Regional Council of Governments (DRCOG). We will review what we learned from the previous evening's presentations and key themes, kickstarting a dialogue around industry diversification and resilience in Clear Creek and Gilpin counties. The goal of this event is to prioritize actionable items that promote economic vitality in our communities. Jeannette and I RSVP'd and are attending.

- ii. CDOT: Both the Wildlife Bridge and the Hwy Resurfacing Project have been postponed. Additional design and engineering were required, and the timeline has been moved back. The Wildlife Bridge does not have a start date, and the Hwy Resurfacing through Empire start date will be 2025.
- iii. The Board of County Commissioners is inviting all Empire Board of Trustees to attend an in-person meeting with the Missionciti team to review their final report from their organizational review of the CCFA. Monday, January 29<sup>th</sup>, at 6 pm in the BOCC Room.

### b. Upcoming Events:

- i. March 30<sup>th</sup> – Saturday, time TBD – SAVE THE DATE! Empire's Easter Egg Hunt!
- ii. April 10<sup>th</sup> – Wednesday, 6:30 pm in Town Hall – join us for our Empire Police Department Meet & Greet!

### c. Planning Commission:

- i. All Planning Commission meetings are in-person with remote access.
- ii. The next Regular Planning Commission Meeting will be held on Wednesday, January 31<sup>st</sup>, 2024, at 6:30 pm.

**12. Public Comment:** Public comment is limited to 5 minutes per person. The Board does not respond to questions during this time. For operational questions, please email the clerk.

## 13. Moment of Appreciation

## 14. New Business from Board of Trustee Members

**15. The Next Board of Trustees Work Session is Tuesday, February 6<sup>th</sup>, 2024, at 6:30 pm.**

**16. The Next Board of Trustees Regular Meeting is Tuesday, February 20<sup>th</sup>, 2024, at 6:30 pm. In-person with remote access.**

## 17. Adjourn Meeting

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(Mayor Wendy Koch)

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(Town Clerk Jeannette Piel)