

Board of Trustees Work Session & Training Meeting Agenda

May 7, 2024 ~ 6:30 pm

In-person and Remote Meeting using the Zoom Platform

<https://us02web.zoom.us/j/83964341481?pwd=QlVXSU5BU3lhb1Rna2lMM211TVRadz09>

Meeting ID: 839 6434 1481 Passcode: 923008

The Public can observe, but cannot participate or comment at the Work Session, there are no action items voted on at a Work Session.

1. Call Meeting to Order

2. Roll Call – The Empire Board of Trustees requires a simple majority of four trustees present at the meeting for a quorum.

3. Approval of Agenda

4. Welcome Newly Elected Board Members

- a. Board/Mayor Job Descriptions
- b. Appointments
- c. Financial Policy – Authorized Check Signers
- d. Code of Conduct Resolution
- e. Discussion

5. Human Resources/Jobs

- a. Vacation Policy
- b. Open Positions
- c. Town Administrator job description/advertise

6. Ordinances to Discuss

- a. Ordinance 272: Model Traffic Code
- b. Ordinance 248: Action Minutes

7. Resolutions to Discuss

- a. Set New Town fees (water, permit, surcharges etc.)
- b. Surplus Vehicle
- c. Surplus Firearms

8. IGA Discussion

- a. Contract with Idaho Springs PD for Reporting Services

9. Reports

- a. Road Survey/Parking
- b. ROMP/OHVs
- c. CCFA
- d. Multijurisdictional Housing Authority (MJHA)
- e. Child Care (Clear Creek Schools)
- f. Public Transit

10. West Fork Village - Subdivision Process Training

11. New Business from Board of Trustee Members

12. Upcoming Calendar

- a. Wed, May 1, Dog Park closed for the month
- b. Thurs, May 16, CCFA at BOCC 6 pm
- c. Wed, May 29, Planning Commission/Board of Trustees Joint Public Hearing

- 13. The Next Board of Trustees Work Session is Tuesday, June 4th, 2024, at 6:30 pm.**
- 14. The Next Board of Trustees Regular Meeting is Tuesday, May 21st, 2024, at 6:30 pm. In person with remote access.**
- 15. Adjourn Meeting**

(Mayor Wendy Koch)

(Deputy Town Clerk Lisa Kunze)