

## Empire Planning Commission Regular Meeting Agenda

January 29, 2025 ~ 6:30 pm

Remote Meeting using the Zoom Platform. Meeting ID: 853 7150 6703 Passcode: 335972

<https://us02web.zoom.us/j/85371506703?pwd=RHZPMXUrU29hby9BVnNQkJKMWsvdz09>

*If you would like to address The Planning Commission at this meeting, please place your name on the sign up sheet for Public Comment or indicate that through the chat function on the online Meeting Platform. Please do not use the Direct Message function. You will be recognized to speak during the “Public Comment” portion of the agenda. Discussion is limited to 3 minutes; please state your name and address, and direct your comments to the Planning Commission. Also, please silence your phones and do not use them during the meeting out of consideration for your Planning Commission Members and Staff who are presenting information during the meeting. Thank you for your cooperation.*

### 1. Call to Order

**2. Roll Call** – The Empire Planning Commission requires a simple majority of three commission members present at the meeting for a quorum.

**3. Approval of Agenda** - January 29, 2025 Regular Meeting Agenda

**4. Approval of the Minutes** –

- Minutes - December 11, 2024 Regular Meeting

**5. Training Plan Update on Process for Suggesting Revisions to Ordinance 170** - Individual feedback to begin the process after lack of quorum on January 15, 2025 training.

### 6. Reports

- Updates from the Chair
- Updates from Town Zoning Officer Lon Fulton
  - Certificate of Approval on Site Plan Checklist
- Answer Public Comment/Questions from Previous Meeting - no public comment to address

**7. Public Comment:** Public comment is limited to 3 minutes per person. The Planning Commission does not respond to questions during this time. For operational questions, please email the clerk.

### 8. Moment of Appreciation

### 9. Planning Commission Upcoming Meetings and Topics

- A Training for Volunteer Chairpersons of the Board and PC has been scheduled for Wednesday, February 12, 2025 pending final approval from Eileen and Wendy.
- The Next Regular Meeting of the Empire Planning Commission is February 26, 2025 at 6:30 pm. In-person with remote access.
- A Joint Work Session with the Board and PC to discuss our Vision for Housing and Land Use has been scheduled for Tuesday, March 4, 2025 at 6:30 pm. Amy Saxton and David Danielson from Clear Creek County have been invited to discuss the new building permit process.
- The Next Training Session of the Empire Planning Commission is March 12, 2025 at 6:30 pm. In-person with remote access.

### 10. Adjourn Meeting

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(Planning Commission Chair Kim Hubert)

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(Deputy Town Clerk Lisa Kunze)