

Board of Trustees Regular Meeting Agenda

March 18, 2025 ~ 6:30 pm

Remote Meeting using the Zoom Platform Meeting ID: 870 8030 9816 Passcode: 292144
<https://us02web.zoom.us/j/87080309816?pwd=bG5tUGR1MU94a3JkUW9NTloxb21hZz09>

We will have public comment on one agenda item. Please sign that public comment sheet so your comments on agenda item 6a occurs at the appropriate time. If you would like to address The Board of Trustees at this meeting, please place your name on the sign-up sheet for Public Comment or indicate that through the chat function on the online Meeting Platform. Please do not use the Direct Message function. You will be recognized to speak during the "Public Comment" portion of the agenda. Discussion is limited to 3 minutes; please state your name and address and direct your comments to the Board. Also, please silence your phones and do not use them during the meeting out of consideration for your Board Members and Staff who are presenting information during the meeting. Thank you for your cooperation.

1. Call Meeting to Order

2. Roll Call – The Empire Board of Trustees requires a simple majority of four trustees present at the meeting for a quorum.

3. Approval of Agenda - March 18, 2025 Regular Meeting Agenda

4. Approval of Consent Agenda

- a. Minutes February 18, 2025 Regular Meeting
- b. Minutes March 4, 2025 Joint BOT/PC Housing Work Session

5. Announcement: Meeting Decorum Reminder

6. Resolutions for Consideration:

- a. Resolution 25-05: A Resolution of The Town of Empire, Colorado, Establishing The Town's Official Elevation
 - i. Discussion by Board of Trustees
 - ii. Public Discussion
 - iii. Vote to Adopt

7. Discussion: Fee Schedule

- a. Present Information
- b. Discussion by the Board of Trustees
- c. Chief Lorenz will attend the April Work Session to discuss parking enforcement

8. Discussion: CCRHA/Housing

- a. Report: Board members identified initial goals and timeline to start operating (office space, PO Box, Website, Bank Account, etc.) We will draft bylaws and a charter at the next meeting. We all agreed that a regional grant application for the DOLA Local Planning Capacity grant gave us the best chance of success. Each jurisdiction is asked to approve a letter of support, and CCRHA will show matching funds from the contributions that we each will make once we have a bank account.
- b. Discussion by the Board of Trustees
- c. Vote to approve Letter of Support for DOLA LPC Grant Regional Application.
- d. The Board and Planning Commission held a joint work session to discuss our Housing Vision, and we will hold at least two additional meetings to complete the process.
- e. We are still under a Moratorium for all development. We will look at our progress in April to decide next steps.

9. Discussion: HMP Letter of Intent

- a. Present Information - The County and the Office of Emergency Management are officially on the books this year to begin updating the Hazard Mitigation Plan (HMP). We last completed this process in 2022, and Empire was an active participant. As part of the grant application, the County is requesting signed Letters of Intent from jurisdictions within the county to confirm participation in the update. By taking part in the process, Empire will remain eligible for future mitigation grants.
- b. Discussion by the Board of Trustees

- c. Vote to approve Letter of Intent to participate in the County-wide Hazard Mitigation Plan.

10. Discussion: PD After-Action Review

- a. Report:
- b. Discussion by the Board of Trustees
- c. Recommendation for next steps

11. Discussion: Tourism Bureau Placer Data

- a. Present Research from Placer AI
- b. Pond Hockey data
- c. Discussion by the Board of Trustees

12. Discussion: CCEDC Resilience Team

- a. Quarterly Meeting Reports, Lindsey would like to be available to the Board - before or after the meetings?
- b. Discussion by the Board of Trustees

13. Discussion: EVENTS

- a. Double Bypass
- b. Burro Races
- c. Rotary's Epic Day of Service - County-wide Clean up Day May 17
- d. 2025 Wreaths across America - wreath-laying ceremony Dec 13

14. Reports:

- a. Financial Reports
 - i. Audit Report Template
- b. Police Department
 - i. Monthly report and stats from Chief Lorenz
- c. Planning Commission
 - i. All Planning Commission meetings are in-person with remote access.
 - ii. The next Regular Planning Commission Meeting will be held on Wednesday, March 26, 2025, at 6:30 pm.
 - iii. The next Training/ Work Session for the Planning Commission will be held on Wednesday, May 14, 2025 at 6:30 pm.
- d. Answering Questions from the Previous Meeting
 - i. Rob Collins' comments were incorporated in a previous agenda item.
- e. Operational Reports are sent to the Board to review for information only, and do not contain any action items. For operational questions, please email the clerk.

15. Board of Trustees Goal for the 2024 - 2026 Term: Ongoing

The Town of Empire will increase revenue within this Board of Trustee term by supporting the economic needs of current and future businesses by capitalizing on our unique location and the traffic it provides, without compromising the non-monetizable assets that gives Empire its' unique charm.

16. Public Comment: Public comment is limited to 3 minutes per person. The Board does not respond to questions during this time. For operational questions, please email the clerk.

17. Moment of Appreciation

18. New Business from Board of Trustee Members

19. Board of Trustees Upcoming Meetings and Topics

- a. Upcoming Topics from Administrative Overview
- b. The Next Board of Trustees Work Session/Training is Tuesday, April 1, 2025, at 6:30 pm. In person with remote access.
- c. A Training for current and future Chairpersons of the BOT and PC has been rescheduled to Wednesday, April 9, 2025 at 6:30 pm.
- d. The Next Board of Trustees Regular Meeting is Tuesday, April 15, 2025, at 6:30 pm. In person with remote access.
- e. A Joint Work Session with the Board and PC to discuss our Vision for Housing and Land Use has been scheduled for Wednesday, April 23, 2025 at 6:30 pm.

20. Adjourn Meeting

(Mayor ProTem Jacob Belcher)

(Deputy Town Clerk Lisa Kunze)