

Board of Trustees Regular Meeting Agenda

**June 17, 2025 ~ 6:30 pm**

Remote Meeting using the Zoom Platform Meeting ID: 870 8030 9816 Passcode: 292144  
<https://us02web.zoom.us/j/87080309816?pwd=bG5tUGR1MU94a3JkUW9NTl0xb2lhZz09>

*We will have public discussion on several agenda items. Please sign the correct public comment sheets so your comments on agenda items **8 and 9** occur at the appropriate time. If you would like to address The Board of Trustees at this meeting, please place your name on the sign-up sheet for Public Comment or indicate that through the chat function on the online Meeting Platform. Please do not use the Direct Message function. You will be recognized to speak during the "Public Comment" portion of the agenda. Discussion is limited to 3 minutes; please state your name and address and direct your comments to the Board. Also, please silence your phones and do not use them during the meeting out of consideration for your Board Members and Staff who are presenting information during the meeting. Thank you for your cooperation.*

**1. Call Meeting to Order**

**2. Roll Call** – The Empire Board of Trustees requires a simple majority of four trustees present at the meeting for a quorum.

**3. Approval of Agenda - June 17, 2025 Regular Meeting Agenda**

**4. Approval of the Minutes**

- a. Minutes May 20, 2025 Regular Meeting

**5. Presentation: Tracy Troia, Mayors' and Commissioners' Scholarship**

**6. Presentation: Elizabeth Gallagher with CCHAT, Blue Envelope Program**

**7. Liquor Licensing Authority**

- a. Joy's Kitchen at HRC Empire Renewal

**8. Discussion: Child Care Investment Proposals 2025 & 2026**

- a. Review Information
- b. Board of Trustees Discussion
- c. Public Discussion
- d. Possible Vote

**9. Discussion: Clear Creek County applying for the Safe Streets and Roads for All (SS4A) planning grant to create a county-wide transportation safety plan**

- a. Review Information
- b. Board of Trustees Discussion
- c. Public Discussion
- d. Possible Vote

**10. Discussion: Double Bypass Event**

- a. Updates?

**11. Reports:**

- a. Financial Reports
  - i. Sales Tax is performing well
  - ii. Audit Update
- b. Police Department
  - i. Monthly report and stats from Chief Lorenz
  - ii. Please be aware that the entire town will be a construction zone and ticket fines are doubled.
  - iii. Parking restrictions will begin July 1st. We are working on getting signs.
  - iv. August 12 - National Night Out (2nd Tuesday in August)
- c. Public Safety Financing Meeting
- d. CCRHA
- e. Planning Commission
  - i. Official documents relating to West Fork Village Subdivision have been compiled and are available in 2 large pdfs by request.
  - ii. All Planning Commission meetings are in-person with remote access.
  - iii. The next Regular Planning Commission Meeting will be held on Wednesday, June 25, 2025, at 6:30

pm.

iv. The next Training/ Work Session for the Planning Commission will be held on Wednesday, July 9, 2025 at 6:30 pm.

f. Answering Questions from the Previous Meeting

Rob Collins had a question about a permit for work he was doing on his house; any inquiries on permits need to contact the office.

g. Operations Reports are sent to the Board to review for information only, and do not contain any action items. For operational questions, please email the clerk.

**12. Board of Trustees Goal for the 2024 - 2026 Term: Ongoing**

*The Town of Empire will increase revenue within this Board of Trustee term by supporting the economic needs of current and future businesses by capitalizing on our unique location and the traffic it provides, without compromising the non-monetizable assets that gives Empire its' unique charm.*

**13. Public Comment:** Public comment is limited to 3 minutes per person. The Board does not respond to questions during this time. For operational questions, please email the clerk.

**14. Moment of Appreciation**

**15. New Business from Board of Trustee Members**

**16. Board of Trustees Upcoming Meetings and Topics**

a. Upcoming Topics from Administrative Overview

Ordinances for Consideration in July

i. Moratorium – Natural Medicine and Prop 122

ii. Renew Franchise Agreement with Comcast

b. Summer Availability?

c. The Next Board of Trustees Work Session/Training is Tuesday, July 1, 2025, at 6:30 pm. In person with remote access.

d. The Next Board of Trustees Regular Meeting is Tuesday, July 15, 2025, at 6:30 pm. In person with remote access.

**17. Adjourn Meeting**

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(Mayor Wendy Koch)

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(Deputy Town Clerk Lisa Kunze)