

Board of Trustees Regular Meeting Agenda

July 15 2025~ 6:30 pm

Remote Meeting using the Zoom Platform Meeting ID: 870 8030 9816 Passcode: 292144

<https://us02web.zoom.us/j/87080309816?pwd=bG5tUGR1MU94a3JkUW9NTl0xb21hZz09>

We will have public comment on one agenda item. Please sign that public comment sheet so your comments on agenda item 6a occurs at the appropriate time. If you would like to address The Board of Trustees at this meeting, please place your name on the sign-up sheet for Public Comment or indicate that through the chat function on the online Meeting Platform. Please do not use the Direct Message function. You will be recognized to speak during the “Public Comment” portion of the agenda. Discussion is limited to 3 minutes; please state your name and address and direct your comments to the Board. Also, please silence your phones and do not use them during the meeting out of consideration for your Board Members and Staff who are presenting information during the meeting. Thank you for your cooperation.

- 1. Call Meeting to Order**
- 2. Roll Call** – The Empire Board of Trustees requires a simple majority of three trustees present at the meeting for a quorum.
- 3. Approval of Agenda** - July 15, 2025 Regular Meeting Agenda
- 4. Approval of Consent Agenda**
 - a. Minutes June 17, 2025 Regular Meeting
- 5. Presentation: Water Master Plan**
- 6. Discussion: Events**
 - a. Report on the Double Bypass
 - b. Report on National Night Out
- 7. Discussion: Water Regulations**
 - a. Delinquent Water bills and shutting off water
 - b. Current outstanding 60 and 90 day Invoices
 - c. Tax Liens
- 8. Discussion: Permit Implementation and Enforcement**
 - a. Water System
 - b. Land use and Zoning requests
 - c. Ball Placer
- 9. Discussion: The Tourism Bureau is hiring a new director. We have been asked “What do we want from our Tourism Bureau?”**
- 10. Discussion: HR**
- 11. Discussion: Loaves N Fishes**
- 12. Discussion: WFV Contract**
- 13. Announcement: Language for the Natural Medicine Moratorium, the Comcast Franchise Agreement, and the Financial Quarterly Reports will all be pushed to August. The delay is attributed to the Water Repair Emergency.**
- 14. Reports:**
 - a. Financial Reports
 - b. CCFA
 - i. The Ballot language for the County will be to increase mills to support CCFA and EMS. The Sheriff’s office will not be included in this ballot measure.
 - c. Police Department
 - i. Monthly report and stats from Chief Lorenz
 - d. Planning Commission

- i. All Planning Commission meetings are in-person with remote access.
- ii. The next Regular Planning Commission Meeting will be held on Wednesday, July 30, 2025, at 6:30 pm.
- iii. The next Training/ Work Session for the Planning Commission will be held on Wednesday, September 10th, 2025 at 6:30 pm.
- e. Answering Questions from the Previous Meeting
 - i. There are no questions to address from the previous meeting
- f. Operational Reports are sent to the Board to review for information only, and do not contain any action items. For operational questions, please email the clerk.

15. Board of Trustees Goal for the 2024 - 2026 Term: Ongoing

The Town of Empire will increase revenue within this Board of Trustee term by supporting the economic needs of current and future businesses by capitalizing on our unique location and the traffic it provides, without compromising the non-monetizable assets that gives Empire its' unique charm.

16. Public Comment: Public Comment is limited to 3 minutes per person. The Board does not respond to questions during this time. For operational questions, please email the clerk.

17. Moment of Appreciation

18. New Business from Board of Trustee Members

19. Board of Trustees Upcoming Meetings and Topics

- a. Upcoming Topics from Administrative Overview
- b. The Next Board of Trustees Work Session/Training is Tuesday, August 5, 2025, at 6:30 pm. In person with remote access.
- c. The Next Board of Trustees Regular Meeting is Tuesday, August 19, 2025, at 6:30 pm. In person with remote access.

20. Adjourn Meeting

(Mayor Wendy Koch)

(Deputy Town Clerk Lisa Kunze)