

## Empire Planning Commission Regular Meeting Agenda

July 30, 2025 ~ 6:30 pm

Remote Meeting using the Zoom Platform. Meeting ID: 853 7150 6703 Passcode: 335972

<https://us02web.zoom.us/j/85371506703?pwd=RHZPMXUrU29hby9BVnNQUKJKMWsvdz09>

*If you would like to address The Planning Commission at this meeting, please place your name on the sign up sheet for Public Comment or indicate that through the chat function on the online Meeting Platform. Please do not use the Direct Message function. You will be recognized to speak during the "Public Comment" portion of the agenda. Discussion is limited to 3 minutes; please state your name and address, and direct your comments to the Planning Commission. Also, please silence your phones and do not use them during the meeting out of consideration for your Planning Commission Members and Staff who are presenting information during the meeting. Thank you for your cooperation.*

### 1. Call to Order

**2. Roll Call:** The Empire Planning Commission requires a simple majority of three commission members present at the meeting for a quorum.

**3. Approval of Agenda:** July 30, 2025 Regular Meeting Agenda

### 4. Approval of Consent Agenda:

- Minutes - June 25, 2025 Regular Meeting
- Minutes - July 9, 2025 Supp/Training

### 5. New Applications

- a. Site Plan Application for 433 E. Park Ave, Harmony Domes
- b. Site Plan Application for 258 E. Mountain Ave, West Fork Village (WFV)
- c. Free Standing Sign Permit Application for WFV

### 6. Updates from the Town Administrator

- a. Update on Permit Process
- b. Update on CDOT Highway Project

### 7. Updates from the Town Zoning Officer: PC Project List

- a. Members requested updates at the June meeting on the following properties:
  - No Questions
- b. Updates from the PC Project List
  - WFV Developers are giving the town updates on their project, and we will share them with the PC. If anyone would like to be on their email list, please request updates directly at [westforkvillageempire@gmail.com](mailto:westforkvillageempire@gmail.com).
  - PC July 2025 Project List

### 8. Mayor Koch will Announce the appointment to the Planning Commission Open Seat

### 9. Reports:

- a. Updates from the Chair
- b. Updates from Town Administrator

### 10. Answer Public Comment/Questions from Previous Meeting

- a. No questions to address from the previous meeting.

**11. Public Comment:** Public comment is limited to 3 minutes per person. The Planning Commission does not respond to questions during this time.

- a. For operational questions, please email the clerk at [clerk@empirecolorado.us](mailto:clerk@empirecolorado.us).
- b. For Ordinance complaints, please email the clerk. Please do not wait until a public meeting for concerns. Staff will immediately begin to work on any reported issues.

### 12. Moment of Appreciation

### 13. Planning Commission Upcoming Meetings and Topics

- a. Discussion of Upcoming Topics
- b. The Next Regular Meeting of the Empire Planning Commission is Wednesday, August 27th, 2025 at 6:30 pm. In-person with remote access.

- c. Ask for Availability for Housing Vision Joint Meeting on Tuesday, August 12th.
- d. The Next Work Session/Training of the Empire Planning Commission is Wednesday, September 10th, 2025 at 6:30 pm. In-person with remote access.

**14. Adjourn Meeting**

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(Planning Commission Chair Eileen Wheelock)

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(Deputy Town Clerk Teana Buda)