

## Board of Trustees Regular Meeting Agenda

**September 16, 2025~ 6:30 pm**

Remote Meeting using the Zoom Platform Meeting ID: 870 8030 9816 Passcode: 292144

<https://us02web.zoom.us/j/87080309816?pwd=bG5tUGRlMU94a3JkUW9NTl0xb21hZz09>

*If you would like to address The Board of Trustees at this meeting, please place your name on the sign-up sheet for Public Comment or indicate that through the chat function on the online Meeting Platform. Please do not use the Direct Message function. You will be recognized to speak during the “Public Comment” portion of the agenda. Discussion is limited to 3 minutes; please state your name and address and direct your comments to the Board. Also, please silence your phones and do not use them during the meeting out of consideration for your Board Members and Staff who are presenting information during the meeting. Thank you for your cooperation.*

**1. Call Meeting to Order**

**2. Roll Call** – The Empire Board of Trustees requires a simple majority of three trustees present at the meeting for a quorum.

**3. Approval of Agenda** - August 19, 2025 Regular Meeting Agenda

**4. Approval of Consent Agenda**

- a. Minutes August 19, 2025 Regular Meeting
- b. Minutes September 2, 2025 BOT Work Session

**5. Letter of Intent to join the Board of Trustees: Kat Collins**

**6. Discussion: Permits**

**7. Discussion: Budget Priorities**

**8. Reports:**

- a. Financial Reports
  - i. Audit Update
  - ii. Grant Update
- b. CCFA
- c. CCRHA
- d. CCEDC
- e. Police Department
  - i. Monthly report and stats from Chief Lorenz
- f. Public Safety
  - i. Bear Bells will be delivered to all residents
- g. Election
  - i. Board Member Bios
  - ii. Election calendar
- h. Events
  - i. Save the date: Trunk or Treat and Chili Cookoff on October 25th. 2025
- i. Planning Commission
  - i. All Planning Commission meetings are in-person with remote access.
  - ii. The next Regular Planning Commission Meeting will be held on Wednesday, September 24, 2025, at 6:30 pm.
  - iii. The next Training/ Work Session for the Planning Commission will be held on Wednesday, November 12, 2025 at 6:30 pm.
- j. Answering Questions from the Previous Meeting
  - i. There are no questions to address from the previous meeting
- k. Operations Reports are sent to the Board to review for information only, and do not contain any action items. For operational questions, please email the clerk.

**9. Board of Trustees Goal for the 2024 - 2026 Term: Ongoing**

*The Town of Empire will increase revenue within this Board of Trustee term by supporting the economic needs of current and future businesses by capitalizing on our unique location and the traffic it provides, without compromising the non-monetizable assets that gives Empire its ' unique charm.*

**10. Public Comment:** Public Comment is limited to 3 minutes per person. The Board does not respond to questions during this time. For operational questions, please email the clerk.

**11. New Business from Board of Trustee Members**

**12. Board of Trustees Upcoming Meetings and Topics**

- a. Upcoming Topics from Administrative Overview
  - i. Assistant Fire Chief Jeremy Jones presenting the Community Wildfire Protection Plan
  - ii. First Draft of Budget
- b. The Next Board of Trustees Work Session/Supplemental Meeting will be Tuesday, October 7, 2025, at 6:30 pm. In person with remote access. We will be presenting the first draft of the Budget.
- c. The Next Board of Trustees Regular Meeting is Tuesday, October 21, 2025, at 6:30 pm. In person with remote access.

**13. Moment of Appreciation**

**14. Adjourn Meeting**

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(Mayor ProTem Denise Tennant)

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(Deputy Town Clerk Teana Buda)